

MINUTES OF GENERAL COUNCIL MEETING HELD AT 2 MEMORIAL PARK PLACE 11 JULY 2018



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Carol King
Councillor Ralph LeGrow
Councillor Chris Palmer
Town Clerk/Manager Craig Drover
Asst Town Clerk Donna Connors

REGRETS

PUBLIC IN ATTENDANCE

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:33 pm**.

2.0 AGENDA

Upon review of the proposed Agenda, the Town Manager requested that items 5.2.8, 5.2.9 and 5.2.10 be added:

MOTION 084 / 2018

*Councillor Chris Palmer moved to **ADOPT** the agenda with the addition of items 5.2.8, 5.2.9, and 5.2.10 as requested.*

*Seconded by Councillor Ralph LeGrow
Motion **CARRIED** unanimously*

3.0 PREVIOUS MINUTES

Upon review of the minutes of 12 June 2018:

MOTION 085 / 2018

*Councillor Carol King moved to **ADOPT** the minutes of 12 June 2018 as presented.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

4.0 BUSINESS ARISING FROM MINUTES

4.1 BROOK PATH BRIDGE

Council reviewed the latest correspondence regarding the condition of the Brook Path bridge. After which:

*Councillor Ralph LeGrow moved to **CONTRACT** Canadian Projects Limited to carry out an engineering study and design in order to repair the Brook Path bridge in the near future. The cost of the study & design is not to exceed \$4,800.00.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

4.2 SUMMER STUDENTS

The Town Manager informed Council that the Town has received funding approval for 2 students at 20 hours per week for four weeks.

4.3 SPRING CLEAN-UP – AFTER ACTION REVIEW (AAR)

Council discussed the Spring Clean-up event and noted there were no amendments required to the format.

4.4 FLEA MARKET – AFTER ACTION REVIEW (AAR)

Council discussed the Flea Market event. It was a well attended successful event. As this was the first time this event was conducted in the community, notes were added to the file to change and improve the next event. It was suggested to conduct another flea market in the fall of the year.

4.5 MEMORIAL DAY – AFTER ACTION REVIEW (AAR)

Council discussed the Memorial Day event. It was a well attended event. Ceremony, static displays and reception went well.

4.6 BAR POINT OF SALE (POS) SYSTEM

The Assistant Town Clerk provided Council with an update on the new POS system for the bar.

4.7 EMERGENCY RESPONSE COMMITTEE EQUIPMENT APPLICATION

The Town Manager informed Council that, he had checked on the status of the ERC application for funding for radios and an AED. There has been no decisions made on the application yet.

4.8 HEART & STROKE APPLICATION FOR AED

Although the Town's application for an AED was initially turned down by the Heart & Stroke foundation. A recent e-mail notified the Town that extra funding was available by the organization, and the Town of Bauline was successful in its application for an AED.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS

- 5.1.1 The Town Manager informed Council that he had issued a development permit to Darryl Newell to construct a residence at 913 Bauline Line.
- 5.1.2 The Town Manager informed council that the agreement documents for the Town of Bauline to purchase the Harbour Front Quarry as a recreational property has arrived. Upon review of the Document:

MOTION 087 / 2018

*Deputy Mayor Joanne Whalen moved to **SIGN** the grant agreement documents and purchase the property at the Harbour Front Quarry as surveyed for a cost of \$301.00.*

*Seconded by Councillor Ralph LeGrow
Motion **CARRIED** unanimously*

Mayor Craig LeGrow and the Town Clerk/Manager signed the documents which were witnessed by council.

5.2 CORRESPONDENCE

- 5.2.1 Municipal Affairs and Environment – Council reviewed this letter regarding Training Financial Assistance for the MNL conference.
- 5.2.2 NL Power – Council reviewed this document which is informing Municipalities that 1 June 2018, it filed its *2019/2020 Rate Application* with the Public Utilities Board. This proposes that effective 1 Mar 2019 that all new street lights and fixture replacements will be completed using LED technology.
- 5.2.3 MAE – Council reviewed the correspondence and application regarding Long Service Awards for members of Council.
- 5.2.4 Pouch Cove – Council reviewed the Invitation to 1st Municipal Golf Tournament by the Town of Pouch Cove. Two members of Council were interested in attending.
- 5.2.5 RNC Association – Council reviewed this request for support by purchasing ad space in their 28th Annual Community Guide “Mental Health Awareness”. Council declined at this time.

- 5.2.6 Botwood Mural Arts Society – Council reviewed this Invitation to Art & Cultural tourism conference in Botwood. After a short review this item was referred to the History and Heritage committee.
- 5.2.7 Honourable Nick Whalen – Council reviewed a request from the office of Hon. Nick Whalen to meet regarding the Town’s priorities of work for the 2019 fiscal year. Council requested that the Town Manger liaise with the MP’s office to coordinate a suitable date/time.
- 5.2.8 Municipal Assessment Agency – Council reviewed and discussed the letter from MAA regarding the possible increase in property values for the 2019 season.
- 5.2.9 RNC Invitation – Council reviewed a letter from the RNC Chief of Police inviting Council and Staff to attend an information session at the Flatrock Community Centre 24 July at 7:00 pm. Mayor LeGrow encouraged anyone available to attend.
- 5.2.10 Rovers – Council reviewed the correspondence requesting financial support to purchase a life saving drone to be used in ground search operations. The total cost of the drone is approximately \$15,000.00. After a short discussion:

MOTION 088 / 2018

*Councillor Carol King moved to **DONATE** \$250.00 towards the purchase of a life saving drone to be used in ground search operations by the Rovers.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

- 6.1.1 Terry Fox Run – The Town Manager recommended that the Town not host a Terry Fox run this year for various reasons. After a short discussion:

MOTION 089 / 2018

*Councillor Carol King moved to **FOREGO** a 2018 Terry Fox Run in Bauline this year.*

*Seconded by Councillor Ralph LeGrow
Motion **CARRIED** unanimously*

- 6.1.2 Staff T-Shirts – The Town Manager recommended that Camp Staff be issued identifiable t-shirts. After a short discussion:

MOTION 090 / 2018

*Councillor Carol King moved to **PURCHASE** 25 staff t-shirts at a cost not to exceed \$250.00*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

- 6.1.3 Provincial Gas Tax – The Town Manager informed Council that the second installment of the Provincial Gas Tax has been deposited into the Town's operating account.

- 6.1.4 Killick Coast Game – The Town Manager informed Council that the Killick Coast games are fast approaching and there is a requirement to identify a Honourary Patron. After a short discussion:

MOTION 091 / 2018

*Councillor Carol King moved to **NOMINATE** Rick LeGrow as Bauline's Honourary Patron for the 2018 Killick Coast Games.*

*Seconded by Councillor Ralph LeGrow
Motion **CARRIED** unanimously*

Mayor Craig LeGrow stated he would contact Rick LeGrow with the nomination, and if in agreement as for a short biography on his involvement in local sports.

6.2 REPORT FOR ASST TOWN CLERK

- 6.2.1 Grant Application Update – The Assistant Town Clerk briefed Council on the status of the various grants being applied for.

- 6.2.2 Summer Camp Program – The Assistant Town Clerk briefed Council on the Summer Camp Program to date.

6.3 14 JUNE PRESENTATION ON CANNABIS AT JACK BYRNE ARENA

Mayor Craig LeGrow briefed Council on the presentation given by Mr. Shawn Ryan. It was targeted at municipalities and was based on five pillars of strategy. The presentation was well attended and well received.

6.6 MEETING WITH POUCH COVE MAYOR REGARDING FIRE HALL

Mayor Craig LeGrow briefed Council on the meeting held 20 June here in Bauline. In attendance were the Mayor of Bauline, Mayor of Pouch Cove, Bauline Town Manager and Pouch Cove Executive Assistant. A short discussion ensued afterwards. Further discussion will take place in the near future.

6.5 27 JUNE PRESENTATION ON JBA PARTNERSHIP

Mayor Craig LeGrow briefed Council on the 27 June meeting held at the Hampton Inn. It was a well attended meeting with representatives from all Killick Coast municipalities. Representing the Town of Bauline were the Mayor, Deputy Mayor and Town Manager. After the briefing by the Mayor, a short discussion ensued. Further discussion will take place in the near future.

6.6 INCREASE OF COUNCIL COMPLEMENT

Council discussed the possibility of increasing the Council complement from five to seven. A short review of what transpired in 2016/2017 when the former council made the same request, was conducted. Council decided to request an increase in council complement from five to seven before the next general election.

6.7 DEBI HYNES-MORGAN MEMORIAL

Councillor Carol King requested information regarding any plans to name the bar in honour of the late Debi Hynes-Morgan. It was requested that this item be added to the next Community Committee general meeting for discussion and recommendation to Council.

7.0 OLD BUSINESS

7.1 ALTERNATE POWER AND GREEN ENERGY

The Town Manager briefed Council on the progress of the Alternate Power and Green Energy project by Ashley Smith of Fundamental Inc. He recommended that Council meet with Ashley for a progress report. Council agreed and asked that they meet with Mrs. Smith 31 July at 7:00 pm.

7.2 CELLULAR COVERAGE

The Town Manager informed Council that he is in discussion with Bell Engineering who are designing an interim solution for cellular coverage in Bauline. A draft solution is imminent. The Assistant Town Clerk informed Council that she is working through a funding proposal to have a total of 75% of the project funded by other agencies.

8.0 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

MOTION 092 / 2018

*Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

MOTION 093 / 2018

*Deputy Mayor Joanne Whalen moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

8.3 TAX RECEIVABLE SUMMARY & TAX RECOVERY PLAN

After review of the draft Tax Receivable Summary;

MOTION 094 / 2018

*Deputy Mayor Joanne Whalen moved to **ADOPT** the Tax Receivable Summary as presented by the Town Clerk/Manager.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

After review of the draft Tax Recovery Plan;

MOTION 095 / 2018

*Councillor Chris Plamer moved to **ADOPT** the Tax Recovery Plan as presented by the Town Clerk/Manager.*

*Seconded by Councillor Ralph LeGrow
Motion **CARRIED** unanimously*

9.0 COMMITTEE REPORTS

STANDING COMMITTEES

- 9.1 Finance Committee – Councillor Carol King requested that the Finance Committee meet 31 July after the meeting with Fundamental Inc.
- 9.2 Public Works Committee – Councillor Chris Palmer informed Council that the water quality and quantity remain good and there are no suspected leaks. The Town is awaiting an engineering plan for the Brook Path Bridge. The Town Manager was requested to liaise with the Department of Transportation and Works regarding brush cutting, and the broken guide rail on Bauline Line just under the Duck Pond hill.

SPECIAL COMMITTEES

- 9.3 Planning and Development Committee – No report submitted.
- 9.4 Community Committee – No report submitted
- 9.5 History & Heritage Committee – Chair Carol King had nothing to report.
- 9.6 Emergency Response Committee – Chair Chris Palmer had nothing to report.
- 9.7 Integrated Community Sustainability Plan Committee (ICSP) – No report submitted.
- 9.8 Northeast Avalon Joint Council Committee (NEAJC) – No report submitted.
- 9.9 War Memorial Committee – Chair Carol King had nothing to report.
- 9.10 Public Affairs Committee – Councillor Chris Palmer had nothing to report.
- 9.11 Social Media – Deputy Mayor Joanne Whalen had nothing to report.
- 9.12 Regionalization Steering Committee – Mayor Craig LeGrow had nothing to report.
- 9.13 Killick Coast Mayor's Committee – Mayor Craig LeGrow had nothing to report.
- 9.14 Come Home Year Committee – No report submitted.
- 9.15 Trails Committee – Deputy Mayor Joanne Whalen had nothing further to report.

10.0 TABLE DISCUSSION

Mayor Craig LeGrow asked Council if there were any other items they would like to address at this time.

Councillor Carol King addressed Council with a concern that ATV activity and discarded empty beer bottles seem to be on the rise.

Councillor Chris Palmer informed Council that 25 July between 2-5 pm there will be a blood donor clinic. He encouraged Council to attend.

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **Tuesday, 7 August 2018 at 7:45 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 096 / 2018

*Councillor Ralph LeGrow moved to **ADJOURN** the meeting of **11 July 2018.***

Mayor Craig LeGrow adjourned the meeting at 10:58 pm.

Craig LeGrow
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline