

MINUTES OF GENERAL COUNCIL MEETING HELD AT 2 MEMORIAL PARK PLACE 12 JUNE 2018



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Carol King
Councillor Chris Palmer
Town Clerk/Manager Craig Drover
Asst Town Clerk Donna Connors

REGRETS

Councillor Ralph LeGrow

PUBLIC IN ATTENDANCE

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:50 pm**.

2.0 AGENDA

Upon review of the proposed Agenda, Councillor Chris Palmer requested that item 7.5 be added:

MOTION 073 / 2018

*Deputy Mayor Joanne Whalen moved to **ADOPT** the agenda with the addition of item 7.5 as requested.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

3.0 PREVIOUS MINUTES

Upon review of the minutes of 24 May 2018:

MOTION 074 / 2018

*Councillor Chris Palmer moved to **ADOPT** the minutes of 24 May 2018 as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

4.0 BUSINESS ARISING FROM MINUTES

4.1 BROOK PATH BRIDGE

The Town Manager informed Council that he will be attending an on-site visit with engineer Corey Williams tomorrow morning (13 June) at 9:00 am to inspect and discuss the Brook Path Bridge.

4.2 CROWN LAND ADJUSTMENT REQUEST

Council reviewed the letter and enclosures dispatched to Crown Lands requesting that a parcel of land be repositioned.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS - NIL

5.2 CORRESPONDENCE

5.2.1 Royal St. John's Regatta – Council reviewed this request for support through the purchase of advertising. Council declined at this time.

5.2.2 Stewardship Association of Municipalities (SAM) – Council reviewed the Input request for the Fall meeting. It was decided that Bauline would not be interested in attending the fall meeting in Labrador City due to fiscal constraints.

5.2.3 TRIO – Council reviewed this municipality pension and benefits programs provided by TRIO. The package was referred to the Finance Committee to review during the 2019 budget consultations and report back to Council.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

6.1.1 Summer Students – The Town Manager informed Council that he had received 6 resumes for summer employment. He also indicated that the provincial summer student funding announcement has not been made yet. Council requested that the Town Manager monitor the situation and be prepared to make a recommendation to them by 30 June.

6.1.2 Summer Supervisors – Supervision of the inside employees (Summer Camp Students) would be carried out by the Assistant Town Clerk. Supervision of the students working outside would have to be by a temporary employee. Council requested that this part time position be advertised in the next flyer for residents of Bauline to apply.

6.2 REPORT FOR ASST TOWN CLERK

6.2.1 Grant Application Update – The Assistant Town Clerk briefed Council on the status of the various grants being applied for.

- 6.2.2 Summer Camp Program – The Assistant Town Clerk briefed Council on the number of applicants received so far and on the intended running of the summer camp program. Council agreed.
- 6.2.3 Flea Market/Rummage Sale – The Assistant Town Clerk informed Council that all the tables for the flea market (24 June) have been sold, and there is currently a wait list with five additional vendor requests.
- 6.2.4 Point of Sale (POS) Quotes Bar inventory and sales – The Assistant Town Clerk provided Council with a detailed report on three separate quotes received for the purchase of a POS system to be placed in the bar. After a lengthy discussion:

MOTION 075 / 2018

*Councillor Carol King moved to **PURCHASE** the Point of Sale system from Touch Bistro at a cost not to exceed \$4,000.00.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

6.5 SPRING CLEAN UP

The Town Manager briefed Council on the planning progress of the Spring Clean-Up event kickoff 23 June. He presented an event budget, after which:

MOTION 076 / 2018

*Councillor Carol King moved to **APPROVE** a budget of \$700.00 to offset the cost of the Spring Clean-Up event of 23 June 2018.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

6.6 MEMORIAL SERVICE

Council reviewed the Main Events List (MEL) for the upcoming Memorial Service 1 July 2018 at 9:00 am. The Town Manager presented an event budget, after which:

MOTION 077 / 2018

*Councillor Carol King moved to **APPROVE** a budget of \$200.00 to offset the cost of the Memorial Day service of 1 July 2018.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

7.0 OLD BUSINESS

7.1 ALTERNATE POWER AND GREEN ENERGY

The Town Manager briefed Council on the meeting he and Ashley Smith of Fundamental Inc attended earlier this afternoon (12 June). He explained that the meeting also addressed item 7.3 the Alternate Power, Municipal Capital Works project 17-MCW-19-00010.

Accomplishments so far are:

- Phase 1 Feasibility Review and Strategic Plan:
 - Review of Town assets and energy consumption
 - Bench marked the Town asset's energy consumption against the national averages for our climate zone
 - Conducted an opportunity and risk analysis for renewable energy and carbon emissions
- Calculated the baseline carbon footprint for the Town
- Identified action items and a high level strategic plan for initiatives:
 - Town has joined the FCM PCP program - (informally) completed tasks to milestone 3
 - Town has submitted for funding through a group submission to FCM Transitions 2050 fund
 - Town is part of a multi-community submission for the FCM staff grant - due June 29
- Town is taking steps to install a renewable based back-up power solution (instead of a diesel generator)
 - initial system modeling
 - contact with several manufacturers of energy storage and turn-key renewable energy back up power solutions
 - Town has met with DMAE to determine if current funding allocation for diesel generator can be utilized for a renewable energy back up system

After a short discussion, Council requested that this information be sent to Hon. Nick Whalen for review.

7.2 FIRE HALL PLANNING PROJECT

Mayor Craig LeGrow informed Council that there is a meeting planned with the Mayor of Pouch Cove to discuss this matter 20 June.

7.3 ALTERNATE POWER – TOWN HALL AND COMMUNITY CENTRE

The Town Manager briefed Council on the meeting he and Ashley Smith of Fundamental Inc attended earlier this afternoon (12 June). A short discussion ensued, after which:

MOTION 078 / 2018

Councillor Chris Palmer moved to **ENTER INTO THE MUNICIPAL INFRASTRUCTURE AGREEMENT** regarding 17-MCW-19-00010. This agreement is for the purchase and installation of an alternate power supply system to the Town Hall and Community Centre. The amount of \$220,000.00 is on a 50/50 cost share basis with the provincial government.

Seconded by Councillor Carol King
Motion **CARRIED** unanimously

7.4 CELLULAR COVERAGE

The Town Manager informed Council that he is in discussion with Bell Engineering who are designing an interim solution for cellular coverage in Bauline. The Assistant Town Clerk informed Council that she is working through a funding proposal to have a total of 75% of the project funded by other agencies.

7.5 FERAL CATS

Councillor Chris Palmer requested that in the next edition of *The Wave*, information regarding the feral cat trapping, spaying and neutering operations by the Forget Me Not Animal Rescue organization in Bauline be announced. In addition a short note on the importance of have pets spayed and neutered. Council agreed. A short discussion ensued, after which:

MOTION 079 / 2018

Councillor Carol King moved to **DONATE** \$250.00 to the Forget Me Not Animal Rescue organization to defray the costs of ongoing rescuing, trapping, spaying and neutering operations.

Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously

8.0 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

MOTION 080 / 2018

Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.

Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

MOTION 081 / 2018

Deputy Mayor Joanne Whalen moved to **PAY** the Outstanding Payables as presented.

Seconded by Councillor Carol King
Motion **CARRIED** unanimously

9.0 COMMITTEE REPORTS

STANDING COMMITTEES

- 9.1 Finance Committee – Councillor Carol King requested that a committee meeting be set in early July.
- 9.2 Public Works Committee – Councillor Chris Palmer informed Council that the water quality and quantity remain good and there are no suspected leaks. Information regarding the Brook Path Bridge will be promulgated after the meeting between Corey Williams and the Town Manager.

SPECIAL COMMITTEES

- 9.3 Planning and Development Committee – No report submitted.
- 9.4 History & Heritage Committee – Chair Carol King had nothing to report.
- 9.5 Emergency Response Committee – Chair Chris Palmer had nothing to report.
- 9.6 Integrated Community Sustainability Plan Committee (ICSP) – Mayor Craig LeGrow informed Council that he had attended a presentation from the ICSP Committee in Flatrock 17 May. Council acknowledged that they had read the report as recommended. After which:

*Deputy Mayor Joanne Whalen moved to **RECONSTITUTE THE ICSP** as a grass roots committee committed to community based projects using open lines of communication and cooperative measures in a regionalization approach.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – Deputy Mayor Joanne Whalen informed Council that she will be attending the next meeting scheduled for 13 Jun in Paradise.
- 9.8 War Memorial Committee – Chair Carol King had nothing to report.
- 9.9 Public Affairs Committee – Councillor Chris Palmer had nothing to report.
- 9.10 Social Media – Deputy Mayor Joanne Whalen had nothing to report.
- 9.11 Regionalization Steering Committee – Mayor Craig LeGrow had nothing to report.
- 9.12 Killick Coast Mayor's Committee – Mayor Craig LeGrow had nothing to report.
- 9.13 Come Home Year Committee – No report submitted.
- 9.14 Trails Committee – Deputy Mayor Joanne Whalen reported that there had been a meeting of the committee where Councillor Carol King, Chris Dredge, Colin LeGrow, Aaron Tilley and the Deputy Mayor attended. The Deputy Mayor went on to inform Council on this initial meeting. Two items that required clarification was:
 - 1. Was the trail to be developed as a walking trail or an ATV Trail; and
 - 2. Was there funding available for this project.

The chair was informed that the trail should be developed as a walking/hiking trail as it is planned to eventually connect to the East Coast Trail. As for funding, there were funds raised at an event in the amount of approximately \$800.00 specifically for trail development. There were no other funds budgeted in 2018 for trail development.

10.0 TABLE DISCUSSION

Mayor Craig LeGrow asked Council if there were any other items they would like to address at this time.

Councillor Carol King informed Council that the Bauline United Church is planning on holding its annual cold plate supper on Sunday 11 November. She requested that the Remembrance Day event and the Supper share the Community Centre during the transition from one event to the other. Mayor Craig LeGrow indicated that it should not be a problem.

Mayor Craig LeGrow reminded Council that Thursday evening, 14 June there will be a presentation at the Jack Byrne Arena regarding Cannabis in Municipalities and encouraged council member to attend.

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **Thursday, 5 July 2018 at 7:45 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 083 / 2018

*Councillor Carol King moved to **ADJOURN** the meeting of **12 June 2018.***

Mayor Craig LeGrow adjourned the meeting at 10:36 pm.

Craig LeGrow
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline