

MINUTES OF GENERAL COUNCIL MEETING HELD AT 2 MEMORIAL PARK PLACE 15 JANUARY 2019



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Carol King
Councillor Ralph LeGrow
Councillor Chris Palmer
Town Clerk/Manager Craig Drover

REGRETS

Asst Town Clerk Donna Connors

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:45 pm**.

2.0 AGENDA

Upon review of the proposed Agenda:

MOTION 001 / 2019

*Deputy Mayor Joanne Whalen moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

3.0 PREVIOUS MINUTES

Upon review of the minutes of 11 December 2018:

MOTION 002 / 2019

*Councillor Chris Palmer moved to **ADOPT** the minutes of 11 December 2018 as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

At this point Mayor LeGrow welcomed Mr. Auchinleck to this evening's Council Meeting and directed Council to item 6.4 of the Agenda. The Mayor asked if Mr. Auchinleck would like to address Council at this time. Mr. Auchinleck said that he would and proceeded to provide information regarding his property and an issue he is experiencing regarding the future development of his land. After which, there was a short exchange of questions and answers. At this point Mayor LeGrow invited Mr. Auchinleck to stay for the remaining Council meeting or depart if he wished. Mr. Auchinleck thanked Council for their time and departed.

4.0 BUSINESS ARISING FROM MINUTES

4.1 CELL SERVICE ANNOUNCEMENT

Mayor LeGrow informed Council that he had sent an e-mail to Hon. Chris Mitchelmore, Hon. Kevin Parsons and Hon. Nick Whalen, regarding this situation. He also informed Council that he and the Town Manager would be meeting with Hon. Mitchelmore and Hon. Parsons on Thursday, 17 January at 1:30 pm at the Confederation Building.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS – NIL

5.2 CORRESPONDENCE

5.2.1 Municipal Assessment Agency – Council reviewed the 2019 Assessment Fees of \$1,852.50 per quarter.

5.2.2 Cal LeGrow – Council reviewed the 2019 Insurance Policy renewal. It was requested that a comparison quote be requested from other insurance providers.

5.2.3 Municipal Assessment Agency – Council reviewed Changes to Supplementary Roll Schedule indicating that MAA is proposing reducing four supplemental roll periods to two.

5.2.4 The Town of Conception Bay South – Council reviewed this request to amend the St. John's Urban Region Regional Plan Amendment # 3.

5.2.5 Royal Newfoundland Constabulary Association – Council reviewed this request for support by RNCA, by purchasing ad space in their upcoming community guide.

MOTION 003 / 2019

*Deputy Mayor Joanne Whalen moved to **NOT SUPPORT** the RNCA at this time.*

*Seconded by Councillor Ralph LeGrow
Motion **CARRIED** unanimously*

5.2.6 Workplace NL – Council reviewed the 2019 Workplace NL Assessment regarding the Town's Prime refund.

5.2.7 Municipal Affairs and Environment – Council reviewed this interim reply indicating that MAE has received the Town's 2019 Budget Submission.

5.2.8 ATIPP – The Town Manager informed council that there is an opportunity to have an ATIPP staff member come to the Centre and offer a training seminar. Council agreed and requested that the Town Manager coordinate the training.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

- 6.1.1 Fridge Magnets for waste removal – The Town Manager recommended purchasing fridge magnets for the 2019 waste removal schedule.

MOTION 004 / 2019

*Councillor Carol King moved to **PURCHASE** 200 fridge magnets for the 2019 waste removal schedule to be distributed to the residents of Bauline.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

- 6.1.2 Water Operator Certification 1 – The Town Manager informed Council that Terry Hiller has achieved his Water Operator Certification Level 1. Council requested that this milestone achievement be posted in the next edition of The Wave, and congratulations be passed on to Mr. Hillier.
- 6.1.3 Disclosure Statements & T4As – The Town Manager distributed council's T4As and requested that each councillor and staff member complete their 2019 Disclosure Statements.
- 6.1.4 Crash Site Information – The Town Manager informed Council that the Assistant Town Clerk had discovered information regarding the World War II crash site in Bauline. From this, other pictures of the site have been discovered. It was requested that this information be passed to the Trails Committee for review.

6.2 REPORT FOR ASSISTANT TOWN CLERK

The Town Manager presented the Assistant Town Clerks written report. There was a short discussion.

6.3 SNOW CLEARING

Councillor Chris Palmer addressed council and reviewed his e-mail of 28 December regarding the poor snow clearing operations carried out by the Department of Transportation and Works (DTW), especially as it pertains to the area from the Pouch Cove Line intersection down to the wharf. It was requested that DTW be contacted and notified of the towns concerns regarding this area.

6.4 RESIDENT AUCHINLECK TO ADDRESS COUNCIL

This item was previously discussed.

6.5 GREEN ENERGY – NEW DISCUSSION

Councillor Carol King addressed Council and informed them that she had been talking to an engineer regarding the town's future plans to attempt to power town facilities by 100% green energy. After a lengthy discussion, the engineer agreed to complete a proposal at no cost, identifying hydro as the better means to power the town's infrastructure. Council agreed to review the proposal after it has been received.

6.6 HARBOUR AUTHORITY MEETING

The Town Manager informed Council that there is an upcoming meeting between the Harbour Authority and Small Craft Harbours. He recommended meeting with the Harbour Authority to discuss the recent application for a Heritage Walk and interpretation centre down under the hill. It could be an opportunity to partner with the Harbour Authority and Small Craft Harbours on this project. Council agreed and requested that the Town Manager coordinate a meeting.

6.7 RESIDENT RECOGNITION POLICY

A discussion arose regarding a Resident Recognition Policy. Council requested that the Town Manager investigate on what other towns do and start to draft a policy for Councils review.

7.0 OLD BUSINESS

7.1 SATELLITE FIRE HALL

Mayor LeGrow informed Council that he had sent the proposal to Mayor Wall regarding the satellite fire hall project. He is still awaiting a response.

7.2 FCM JOINT APPLICATION

Council reviewed the e-mail from Mount Pearl and Letter from FCM. The 10 Towns involved in the project has been awarded \$125K to hire a consultant to work on the green energy project that we have undertaken. Each Town will get 10 weeks of work, at a cost of \$3800.00 per town. Coordination will be done by Mount Pearl. Council requested an update/meeting with Fundamental Inc. after the engineering proposal is received identified in item 6.5 above.

8.0 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

MOTION 005 / 2019

*Councillor Chris Palmer moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Ralph LeGrow
Motion **CARRIED** unanimously*

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

MOTION 006 / 2019

*Councillor Carol King moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

8.3 2018 BUDGET REVIEW

Council reviewed the 2018 year end budget.

9.0 COMMITTEE REPORTS

STANDING COMMITTEES

9.1 Finance Committee – No report submitted.

9.2 Public Works Committee – Councillor Chris Palmer reported a slow leak in the water system is suspected.

SPECIAL COMMITTEES

9.3 Planning and Development Committee – Councillor Ralph LeGrow had nothing further to report.

9.4 Community Committee – Mayor Craig LeGrow reviewed the Minutes of the last Community Committee meeting with Council. Mayor LeGrow also indicated that a meeting to discuss the roll of the CC is due. He requested that the meetings be coordinated to combine the meetings with

Fundamental Inc., the CC and any other required meetings, in order to be more time efficient.

- 9.5 History & Heritage Committee – Councillor Carol King informed Council that 6 December 2018, Dale Jarvis (MUN) and associates met down near the unidentified cemetery and discussed future projects. They also went into the Church basement, where other discoveries were made. Dale Jarvis is interested in working with the Town of Bauline’s H&H committee to uncover some of its past heritage.
- 9.6 Emergency Response Committee – Chair Chris Palmer had nothing further to report
- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – No report submitted.
- 9.8 War Memorial Committee – No report submitted.
- 9.9 Public Affairs Committee – Chair Chris Palmer had nothing further to report.
- 9.10 Killick Coast Mayor’s Committee – Mayor Craig LeGrow had nothing to report.
- 9.11 Come Home Year Committee – Mayor LeGrow requested that social media posts be sent out informing everyone that the next Come Home Year meeting will be 17 January 2019.
- 9.12 Trails Committee – Deputy Mayor Joanne Whalen informed Council that the Trails Committee is planning a Trails family event either 23 Feb or 2 March. It may be a joint event with the Community Committee. The Trails Committee may be submitting a Terms of Reference for Council review and approval.

10.0 TABLE DISCUSSION

Mayor Craig LeGrow asked Council if there were any other items they would like to address at this time. There were no other items discussed.

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **Tuesday, 5 February 2019 at 7:45 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 007 / 2019

*Deputy Mayor Joanne Whalen moved to **ADJOURN** the meeting of **15 January 2019**.*

Mayor Craig LeGrow adjourned the meeting at 11:53 pm.

Craig LeGrow
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline