

**MINUTES OF GENERAL COUNCIL MEETING
HELD AT 2 MEMORIAL PARK PL – 16 DECEMBER 2021**



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Carol King
Councillor Heidi Kolodniski
Town Clerk/Manager Craig Drover
Asst Town Clerk Donna Connors

REGRETS

Councillor Chris Palmer

GUESTS

GALLERY

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:01 pm.**

2.0 AGENDA

Upon review of the proposed Agenda, the Town Manager requested that item 5.2.8 & 5.2.9 be added.

MOTION 155 / 2021

*Deputy Mayor Joanne Whalen moved to **ADOPT** the agenda with the addition of items 5.2.8 & 5.2.9.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

3.0 ADOPT MINUTES

Upon review of the minutes of 30 November 2021:

MOTION 156 / 2021

*Councillor Carol King moved to **ADOPT** the minutes of 30 November 2021 as presented.*

*Seconded by Councillor Heidi Kolodniski
Motion **CARRIED** unanimously*

4.0 BUSINESS ARISING FROM MINUTES

There was no business discussed at this time.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS - NIL

5.2 CORRESPONDENCE

- 5.2.1 Eastern Health – Council reviewed this correspondence from Eastern Health regarding the recent cyber attack.
- 5.2.2 Myles Russell – Council reviewed this e-mail regarding a suggestion for Agricultural Living Zones within Bauline. After a short discussion, Council deferred this discussion until January 2022.
- 5.2.3 Land Use Planning – Council reviewed this correspondence from the Land Use Planning division of the provincial government regarding Cyber Security Awareness.
- 5.2.4 Department of Transportation & Infrastructure (DTI) – Council reviewed this announcement regarding staff changes at the Tendering & Contracts division.
- 5.2.5 Office of the Minister – Council reviewed this letter regarding applications for a Come Home Year Celebration grant.
- 5.2.6 Portugal Cove-St. Philips' Chamber of Commerce – Council reviewed this Regional Agricultural Strategic Plan provided by the PCSP Chamber of Commerce, which encompasses the Killick Coast communities.
- 5.2.7 Royal Canadian Legion – Council reviewed this invitation to purchase ad space in the Veterans Service Recognition Book. After a short discussion, Council declined.
- 5.2.8 Municipal Assessment Agency (MAA) – Council reviewed this letter from the Municipal Assessment Agency providing an update on their organization. Mayor LeGrow and Council congratulated Hannah Drover for her successful Clar Simmonds scholarship award from MAA.
- 5.2.9 Municipal and Provincial Affairs (MAPA) – Council reviewed the letter from the Minister of MAPA regarding a resident complaint.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER - NIL

6.2 REPORT FROM THE ASSISTANT TOWN CLERK

The Assistant Town Clerk informed Council that the Town had received another Food Security grant to provide food hampers to residents of Bauline over a several month period in early 2022.

6.3 REQUEST FOR QUOTES

6.3.1 Town Plan and Development Regulations.

Council reviewed information provided by the Town Manager. After a short discussion;

MOTION 157 / 2021

*Councillor Carol King moved to **CONTRACT** Plan-Tech Environment to prepare a new Town Plan and Development Regulations 2022-2032 at a cost of \$29,325.00 utilizing Gas Tax Funds.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

6.3.2 Water System Design

Upon review of the proposal and follow up discussions:

MOTION 158 / 2021

*Deputy Mayor Joanne Whalen moved to **CONTRACT** Wood Environment to design a Water Distribution System subject to the final approval of funding by the Federation of Canadian Municipalities.*

*Seconded by Councillor Heidi Kolodniski
Motion **CARRIED** unanimously*

6.4 2022 BUDGET & Public Engagement

Councillor Carol King addressed Council and provided recommendations and a draft budget. After a lengthy discussion, it was decided to send the residents of Bauline an engagement letter with the recommendations of the Finance Committee and solicit comment. The Town Manager was requested to draft a letter for Council's review and to dispatch the letter at the earliest opportunity.

7 OLD BUSINESS

7.1 GREEN ENERGY UPDATE

Council reviewed the latest emails regarding the Green Energy initiatives. After a short discussion it was requested to set up a meeting with Fundamental Inc. in the new year.

7.2 RECREATION MULTIPURPOSE PARK UPGRADE

Council reviewed the latest invoices and information regarding this Covid Stimulus Program. After a short discussion:

MOTION 159 / 2021

*Councillor Heidi Kolodniski moved to **REMIT** \$102,758.84 to Modern Paving for the milestone payment in completing the Covid Stimulus Project.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

MOTION 160 / 2021

*Councillor Carol King moved to **PURCHASE** a 24' x 30' accessory building on a 90/10 cost share basis under the Covid Stimulus Project.*

*Seconded by Councillor Heidi Kolodniski
Motion **CARRIED** unanimously*

7.3 ASSET MANAGEMENT

Nothing further reported on this project.

7.4 REGIONAL WAYFINDING PROJECT

Nothing further reported on this project.

8 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

MOTION 161 / 2021

*Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

*Deputy Mayor Joanne Whalen moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Heidi Kolodniski
Motion **CARRIED** unanimously*

9.0 COMMITTEE REPORTS

- 9.1 Planning and Development Committee – Chair, Mayor Craig LeGrow & DM Joanne Whalen. Nothing to report.
- 9.2 Policy & Governance Committee – Chair, Deputy Mayor Joanne Whalen. Nothing to report.
- 9.3 Finance Committee – Chair, Councillor Carol King. Nothing to report.
- 9.4 Public Works Committee – Chair, Councillor Chris Palmer and Councillor Heidi Kolodniski.

sub-committees of the Public Works Committee:

- 9.4.1 Water Advisory Committee – Councillor Heidi Kolodniski briefed Council on this committee and Council reviewed the minute of the last meeting.
- 9.4.2 Waste Reduction Committee – nothing to report.
- 9.4.3 Sustainable Energy & Environment Committee – nothing to report;
- 9.4.4 Community Garden Committee – nothing to report.
- 9.5 History & Heritage Committee – Chair, Councillor Heidi Kolodniski and Councillor Carol King. Nothing to report
- 9.6 Emergency Response Committee – Chair, Councillor Chris Palmer. Nothing to report.
- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – Representative Deputy Mayor Joanne Whalen. Alternate Councillor Chris Palmer.
- 9.8 Community Committee (CC) – Chair, Councillor Carol King. Nothing to report.
- 9.9 Trails & Recreation Committee – Chair, Deputy Mayor Joanne Whalen and Councillor Heidi Kolodniski. Nothing to report.

10.0 TABLE DISCUSSION

At this point, Mayor LeGrow asked if there were any other points that Council/Staff would like to address?

Councillor Carol King asked how the new waste removal contractor was doing. From all accounts, it is going well.

Councillor Heidi Kolodniski asked Council about the Cultural Walk project that was applied for in 2019. A short discussion ensued.

The Assistant Town Clerk informed Council that she was fielding questions regarding municipal daycare options for several towns in the region. More to follow on this subject as information becomes available.

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **Thursday, 13 January 2022 at 7:00 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 163 / 2021

*Deputy Mayor Joanne Whalen moved to **ADJOURN** the meeting of 16 December 2021.*

Mayor Craig LeGrow adjourned the meeting at 10:05 pm.

Craig LeGrow
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline