

**MINUTES OF GENERAL COUNCIL MEETING
HELD AT 2 MEMORIAL PARK PL – 17 AUGUST 2021**



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Carol King
Councillor Ralph LeGrow
Councillor Chris Palmer
Town Clerk/Manager Craig Drover
Asst Town Clerk Donna Connors

REGRETS

GUESTS

GALLERY 1

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:06 pm.**

2.0 AGENDA

Upon review of the proposed Agenda, the Town Manager requested that item 5.1.6 be added to the Agenda. After which;

MOTION 102 / 2021

*Councillor Chris Palmer moved to **ADOPT** the agenda with the addition of items 5.1.6.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

3.0 ADOPT MINUTES

3.1 Upon review of the minutes of 20 July 2021 – General Meeting

MOTION 103 / 2021

*Deputy Mayor Joanne Whalen moved to **ADOPT** the minutes of 20 July 2021 as presented.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

3.2 Upon review of the minutes of 26 July 2021 – Special Meeting

MOTION 104 / 2021

*Councillor Chris Palmer moved to **ADOPT** the minutes of 26 July 2021 as presented.*

*Seconded by Councillor Ralph LeGrow
Motion **CARRIED** unanimously*

3.3 Upon review of the minutes of 9 August 2021 – Special Meeting

MOTION 105 / 2021

*Councillor Chris Palmer moved to **ADOPT** the minutes of 9 August 2021 as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

4.0 BUSINESS ARISING FROM MINUTES

NIL

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS

5.1.1 Crown Land Application - Bauline Line Extension

The Town Manager provided an update from Crown Lands regarding this application.

5.1.2 Crown Land Application – Pouch Cove Line

Council reviewed correspondence from Land Use Planning, which was sent to the applicant as well. Awaiting applicants' response.

5.1.3 Revised Development – 130 Pouch Cove Line

The Town Manager informed Council that he has not had the opportunity to work on this file since the last meeting, due to conflicting priorities.

5.1.4 Development – 16 Seaview Lane.

The Town Manager informed Council that he was awaiting documentation regarding this proposed development. However, he relayed the information gathered at a meeting with the owners and contractor. After a short discussion, Council indicated that they would support both of the proposed developments.

5.1.5 Potential Development – Sustainable Living Project

Council reviewed correspondence from a developer regarding a sustainable living project that they would like to start in Bauline. After a discussion, it was decided to bring this item forward to the next Council after 28 September.

5.1.6 Potential Development – Commercial

Council reviewed correspondence from a developer regarding a potential commercial business operation in Bauline. After a short discussion, the Town Manager was requested to contact the applicant regarding the proposal and gather more information.

5.2 CORRESPONDENCE

5.2.1 Logy Bay-Middle Cove-Outer Cove (LBMCOOC) – Council reviewed this proposed Amendment from the town of Logy Bay-Middle Cove-Outer Cove.

5.2.2 Municipal Assessment Agency (MAA) – Council reviewed this correspondence announcing Mr. Timothy Crosbie as the Taxpayer Representative on the MAA Board of Directors.

5.2.3 MUN – Council reviewed this document which shares information regarding the new 5 year MUN strategic plan called *Transforming Our Horizons*.

5.2.4 Municipal and Provincial Affairs (MAPA) – Council reviewed this call for Long Service Awards which starts at the 12-year cumulative period.

5.2.5 MAPA – Council reviewed this call to all communities to identify provincial monuments and observances, including signs, place names, buildings etc. The objective is to develop an inventory to ensure each monument or observance is reviewed and either confirmed, or adjusted as may be needed, to be appropriate and respectful.

5.2.6 MP Jack Harris – Council reviewed this email from Hon. Jack Harris regarding the Commemorative Partnership Program.

5.2.7 Municipalities NL – Council reviewed this correspondence which announces the 2021 MNL Conference in Corner Brook 3-6 November. Council deferred this item until after the elections.

5.2.8 Alzheimer NL – Council reviewed this request from the Alzheimer's NL organization to host a Coffee Break on their behalf with proceeds being donated to them. Council had a short discussion of possible events. The Assistant Town Clerk was requested to look into this item.

5.2.9 NL Association for Community living – Council reviewed this request to conduct a 30 minute presentation to council in one of the upcoming meetings. Council deferred this item until after the election.

5.2.10 Premier's Forum – Council reviewed this call for regional nominations to be part of the Premier's Form 3 November in Corner Brook during the MNL Conference. It was noted that nominations are due 3 September. After a short discussion, Council did not nominate anyone at this time.

5.2.11 Department of Transportation and Infrastructure (DTI) – Council reviewed this update to the consultant procurement policy.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

6.1.1 ATIPP – The Town Manager informed Council that he had received another request for information which is due 30 August.

6.1.2 MAPA Questionnaire – The town Manager informed Council that he had completed the questionnaire and returned it to Municipal and Provincial Affairs.

6.1.3 TM LEAVE – The Town Manager submitted a leave pass for 20-25 August off as well as 9-17 October. Council approved and Mayor LeGrow signed the leave passes.

6.1.4 Joint Emergency Management Plan – Council reviewed the amended Joint Emergency Management Plan. After a short discussion, it was agreed upon and signed by Mayor LeGrow.

6.2 REPORT FROM THE ASSISTANT TOWN CLERK

The Assistant Town Clerk briefed council on the Killick Coast games, summer camp, student contracts and future programs/initiatives.

6.3 OH&S ORDER & PLAN

Deputy Mayor Joanne Whalen addressed Council and briefed them on the status of the new OH&S policy. She reminded Council that they have to complete the online training through Workplace NL. She informed Council that the next sessions are 26 August at 7:00 pm or 14 September at 10:00 am.

6.4 ULTIMATE GAS TAX AMENDMENT

Upon review to the amended Ultimate Gas Tax funding for the Town of Bauline, and after a short discussion:

*Deputy Mayor Joanne Whalen moved to **ACCEPT** the amended Gas Tax funding as presented by the Minister of Municipal and Provincial Affairs in her letter of 6 August 2021.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

6.5 ELECTIONS

The Town Manager briefed Council on election preparations.

6.6 INTERGOVERNMENTAL PANEL ON CLIMATE CHANGE REPORT

Councillor Chris Palmer addressed council regarding this report. There was a short discussion. Councillor Palmer requested that a copy be sent to each councillor.

7 OLD BUSINESS

7.1 GREEN ENERGY UPDATE

Council reviewed the latest emails regarding recent FCM submissions on the Community Garden and the Electric Vehicle projects. Councillor Palmer addressed council regarding the upcoming Bauline Climate Action Day scheduled for 21 August. There was a brief discussion.

7.2 RECREATION MULTIPURPOSE PARK UPGRADE

The Town Manager informed Council that the consultant was close to completing the tender documents.

7.3 ASSET MANAGEMENT

The Town Manager informed Council that he continues to liaise with the CAO of Pouch Cove, however not much has been done since the last meeting due to conflicting priorities.

7.4 REGIONAL WAYFINDING PROJECT

The Town Manager informed Council that this regional project continues to move forward.

8 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

MOTION 107 / 2021

*Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

MOTION 108 / 2021

*Councillor Carol King moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

9.0 COMMITTEE REPORTS

- 9.1 Emergency Response Committee (ERC) – Councillor Chris Palmer indicated to Council that he intends to call a final meeting of the ERC committee prior to the municipal elections.
- 9.2 Community Committee (CC) – Mayor LeGrow requested the Assistant Town Clerk to arrange a meeting of the Executive of the CC for sometime over the next week or so.
- 9.3 Planning & Development (P&D) – Councillor Ralph LeGrow briefed Council on the latest meeting with Ms. Hillier and her Father regarding Crown Land property on Duck Pond. After which, as Ms. Hillier was present, there was a short discussion and question and answer period, between Ms. Hillier and Council. Following this Ms. Hillier departed.

At this point Councillor LeGrow indicated that he would like to host a public meeting regarding the Duck Pond future plans. All agreed and a date for the public meeting was set for Thursday 9 September.

10.0 TABLE DISCUSSION

At this point, Mayor LeGrow asked if there were any other points that Council/Staff would like to address?

Deputy Mayor Joanne Whalen addressed council and noted that the next Council meeting would most likely be the last for the sitting Council. She requested that the meeting include some aspect of a social gathering as well. All agreed.

Councillor Ralph LeGrow indicated that he has had many requests regarding darts. After a short discussion, the ATC was requested to distribute a notice looking for participants, with a tentative start date of 15 September.

Mayor LeGrow briefed Council on the latest regional meeting in Flatrock concerning ATV safety and issues.

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **TUESDAY, 14 September 2021 at 7:30 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 109 / 2021

*Councillor Ralph LeGrow moved to **ADJOURN** the meeting of **17 August 2021.***

Mayor Craig LeGrow adjourned the meeting at 11:23 pm.

Craig LeGrow
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline