

MINUTES OF GENERAL COUNCIL MEETING HELD AT 2 MEMORIAL PARK PLACE 17 SEPTEMBER 2019



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Carol King
Councillor Ralph LeGrow
Councillor Chris Palmer
Town Clerk/Manager Craig Drover
Asst Town Clerk Donna Connors

REGRETS

GUESTS

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:32 pm**.

2.0 AGENDA

Upon review of the proposed Agenda. Deputy Mayor Joanne Whalen requested that items 4.7 and 6.7 be added. After which

MOTION 118 / 2019

*Deputy Mayor Joanne Whalen moved to **ADOPT** the agenda with items 4.7 – Bell project and 6.7 – Crown Land on Bauline Line Extension added.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

3.0 PREVIOUS MINUTES

Upon review of the minutes of a General Council meeting held **27 August 2019**;

MOTION 119 / 2019

*Councillor Chris Plamer moved to **ADOPT** the minutes of 27 August 2019 as presented.*

*Seconded by Councillor Ralph LeGrow
Motion **CARRIED** unanimously*

Upon review of the minutes of Special Council meeting held **5 September 2019**;

MOTION 120 / 2019

*Councillor Carol King moved to **ADOPT** the minutes of 5 September 2019 as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

4.0 BUSINESS ARISING FROM MINUTES

4.1 INTERIOR PAINTING REQUESTS

The Town Manager informed Council that JOMAR construction has confirmed that they have accepted the contract and will proceed in the near future.

4.2 SCHOOL BUS SHELTER

The Town Manager informed Council that they are working with the Pouch Cove Lions Club to coordinate the placement of a school bus shelter at the Bauline Line and Bauline Line Extension intersection.

4.3 BROOK PATH BRIDGE – TENDER AWARD

Upon review of the bids and the information analysis from the engineering consultant:

MOTION 121 / 2019

*Councillor Carol King moved to **AWARD** the Brook Path Bridge Rehabilitation project to NL Modular at a bid price of \$25,952.00.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

4.5 DUCK POND PARKING LOT

After a short discussion, council decided not to proceed with the Duck Pond parking lot this year. They requested that this item be looked at by the Finance Committee for next years budget.

4.6 MUNICIPAL DART TOURNAMENT

The Town Manager informed Council that teams for the Municipal Dart Tournament are continuing to be received.

4.7 FIREFIGHTER'S BALL

Councillor Ralph LeGrow confirmed that he and his spouse would be attending the Firefighter's Ball on the Town's behalf and would bring greetings and the donation cheque.

4.8 BELL CELLULAR COVERAGE UPDATE

Deputy Mayor Joanne Whalen requested an update regarding this project. The Town Manager informed Council that Bell had been contacted to determine what the status was, however there has been no response to date.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS - NIL

5.2 CORRESPONDENCE

- 5.2.1 Municipal Affairs and Environment – Council reviewed this years Budget Form and circular.
- 5.2.2 Town of Torbay – Council reviewed this Invitation to attend opening of new community centre Friday, 27 September at 11 am. Mayor LeGrow encouraged Council to attend if available.
- 5.2.3 Municipal Affairs and Environment – Council reviewed this circular, reminding municipalities that the 2020-2021 infrastructure applications deadline is 30 September.
- 5.2.4 Municipal Affairs and Environment – Council reviewed this circular indicating that the asphalt deadline for final completion of provincial paving projects is 31 October.
- 5.2.5 Municipalities NL – Council reviewed this initiative to establish a municipality-driven, shared goal of making mental health “everybody’s business”.
- 5.2.6 Community Committee Chair – Council reviewed the e-mail request for support regarding bookings, bar management, scheduling etc. Mayor LeGrow requested that a meeting be held between Council and the Community Committee Thursday, 26 September at 7:30 pm to discuss this matter.
- 5.2.7 MMSB – Council reviewed this funding opportunity.
- 5.2.8 Sr. Eagles Hockey – Council reviewed this request for sponsorship. After a short discussion it was decided not to proceed this year.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGE - NIL

6.2 REPORT FOR ASST TOWN CLERK - NIL

6.3 SNOW REMOVAL AND ICE CONTROL CONTRACT

Council reviewed the 2019/2020 Snow Removal and Ice Control contract. After which:

MOTION 122 / 2019

Deputy Mayor Joanne Whalen moved to **AWARD** the 2019/2020 Snow Removal and Ice Control contract to Kinsella Services at a price of \$31,900.00.

Seconded by Councillor Carol King
Motion **CARRIED** unanimously

6.4 RNC TRAFFIC UNIT ENHANCEMENT PROJECT

Mayor Craig LeGrow briefed Council on the RNC Chief Boland's presentation regarding this subject. Council reviewed the draft MOU and presentation received from the Mayor. After a short discussion:

MOTION 123 / 2019

Councillor Chris Palmer moved to **SIGN** a Memorandum of Understanding between the Royal Newfoundland Constabulary and the Town of Bauline;

WHEREAS the Royal Newfoundland Constabulary ("RNC") is enhancing its regional traffic law enforcement services on the Northeast Avalon which includes the Town of BAULINE.

AND WHEREAS to support that initiative the Town of Bauline is prepared to contribute \$2500.00 towards the purchase and donation of four (4) fully equipped police vehicles to the RNC for use by the Traffic Unit.

Seconded by Councillor Carol King
Motion **CARRIED** unanimously

Mayor LeGrow signed the Memorandum of Understanding.

6.5 FALL FLEA MARKET

After a short discussion, Council agreed to hosting a Fall Flea market in the Community Centre. The Assistant Town Clerk was requested to organize the event.

6.6 2020 BUDGETARY PROCESS

In preparation for the 2020 budgetary process, Mayor LeGrow requested that sub-committees of council submit funding requests for the next fiscal year. In addition, Council was requested to reflect on any items they would like to see incorporated in the next budget, and to submit these to the Town Manager and/or the Finance Chair (Councillor Carol King). An initial budget meeting of the Finance Committee was called by Councillor King for 7:00 pm, Thursday 3 October 2019.

6.7 CROWN LAND – BAULINE LINE EXTENSION

Deputy Mayor Joanne Whalen indicated that she had been approached by residents who asked if there would be any land on the Bauline Line Extension rezoned to residential property in the near future. Mayor LeGrow and the Planning and Development Chair (Councillor Ralph LeGrow) indicated that they are currently awaiting other rezoning applications in that area, before a final decision on what will be rezoned.

7.0 OLD BUSINESS

7.1 GREEN ENERGY PROJECT

Review minutes of 5 September. The MAE minister was shuffled last week, so I do not expect to get a meeting regarding this issue in the near future. Ashley has sent an e-mail of confirmations to get, along with some speaking notes.

MOTION 124 / 2019

Moved by Councillor Chris Palmer and seconded by Councillor Carol King

*Be it resolved to **DECLINE** cost shared-funding as outlined in the Municipal Affairs and Environment project approval letter dated 23 July 2019 to complete 17-RNC-20-00005 – Investing in Canada Infrastructure Program at a Town share of \$234,393.00. As well, to **REAPPLY** for the 2020-2021 Municipal Infrastructure Application year, through the Municipal Ultimate Recipients Program – Green Infrastructure at a 40/50/10 (Federal/Provincial/Municipal) cost shared funding.*

*Motion Adopted
All in Favour*

8.0 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

MOTION 125 / 2019

*Deputy Mayor Joanne Whalen moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Ralph LeGrow
Motion **CARRIED** unanimously*

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

MOTION 126 / 2019

*Councillor Carol King moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

8.3 FINANCIAL AUDIT REVIEW

Upon review and discussion of the 2019 Financial Statements presented by White + Abbot CPA:

MOTION 127 / 2019

*Councillor Carol King moved to **ACCEPT** the Financial Audit Review as presented by White + Abbot CPA.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

8.4 GAS TAX AUDIT REVIEW

Upon review and discussion of the 2019 Gas Tax Audit review presented by White + Abbot CPA:

MOTION 128 / 2019

*Councillor Carol King moved to **ACCEPT** the 2019 Gas Tax Audit as presented by White + Abbot CPA.*

*Seconded by Councillor Ralph LeGrow
Motion **CARRIED** unanimously*

Mayor LeGrow signed the three (3) copies of the review documents.

9.0 COMMITTEE REPORTS

There were no written reports received.

9.1 FINANCE COMMITTEE

Chair Carol King and Mayor LeGrow requested that a date be set for a public pre-budget consultation. It was agreed that this would be set at the first Finance Committee meeting regarding the 2020 budget.

10.0 TABLE DISCUSSION

At this point, Mayor LeGrow asked if there were any other points that Council/Staff would like to address?

Councillor Chris Palmer recommended that the Town Manager converse with the engineering department of Municipal Affairs and Environment regarding the towns plans regarding the green energy project. Councillor Palmer also requested that the town light up the night in red and white lights (if available) for the appropriate dates in recognition of Leukemia & Lymphoma Light the Night Walk.

Mayor Craig LeGrow requested the following dates be planned and added to the Calendar:

19 October – a “Cutting Party” to cut brush and trees in front of and around the building.

7 December – Christmas Parade, confirm with Pouch Cove;

14 December – Council Social.

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **MONDAY, 7 October 2019 at 7:30 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 129 / 2019

*Deputy Mayor Joanne Whalen moved to **ADJOURN** the meeting of **17 September 2019.***

Mayor Craig LeGrow adjourned the meeting at 11:25 pm.

Craig LeGrow
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline