

MINUTES OF GENERAL COUNCIL MEETING HELD AT 2 MEMORIAL PARK PLACE 19 NOVEMBER 2019



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Carol King
Councillor Ralph LeGrow
Councillor Chris Palmer
Town Clerk/Manager Craig Drover

REGRETS

Asst Town Clerk Donna Connors

GUESTS

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:16 pm**.

2.0 AGENDA

Upon review of the proposed Agenda, Item 6.3 was requested to be removed.

MOTION 149 / 2019

*Councillor Ralph LeGrow moved to **ADOPT** the agenda with item 6.3 removed.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

3.0 PREVIOUS MINUTES

Upon review of the minutes of a General Council meeting held **29 October 2019**;

MOTION 150 / 2019

*Councillor Chris Palmer moved to **ADOPT** the minutes of 29 October 2019 as presented.*

*Seconded by Councillor Ralph LeGrow
Motion **CARRIED** unanimously*

4.0 BUSINESS ARISING FROM MINUTES

4.1 MP MEETING REQUEST

Council reviewed an e-mail from Hon. Jack Harris' office indicating he will be in touch to set up a meeting with Council in the near future.

4.2 MNL CONVENTION – BRIEF

Councillor Ralph LeGrow briefed the remainder of Council on the MNL Convention.

4.3 ASSESSMENT REVIEW COMMISSIONER

Council reviewed Mr. Moran's letter of interest, as well as correspondence from the Town of Pouch Cove and the Town of Flatrock. After a short discussion, the Town Manager was directed to contact Mr. Moran and request a copy of his resume along with his rates.

4.4 MUNICIPAL DART TOURNAMENT – SELECT CHARITY

The Town Manager informed Council that \$700.00 was raised at the Municipal Charity Dart Tournament, and that the Town of Bauline had won. Mayor LeGrow asked each Councillor what charity they would like to support. Afterward, Mayor LeGrow requested that the list of charities identified, be e-mailed out to Council for each Council member to think about and provide a vote via e-mail, with the intention of selecting the charity at the next general council meeting.

4.5 BONFIRE NIGHT – AFTER ACTION REVIEW (AAR)

Council discussed the Bonfire night event. Although it seemed as if the participants seemed low this year, there were no items identified that required changes.

4.6 REMEMBRANCE DAY CEREMONY – AAR

Council discussed the Remembrance Day ceremony. It was noted that there were more participants again this year with over 100 spectators in attendance. The ceremony went well. There were a few suggestions for next years event as follows:

- Finish the ceremony with the hymn *O God Our Help and Ages Past*;
- Call veterans and serving members forward at the end of the ceremony to acknowledge their presence;
- Coordinate with the Bauline United Church regarding their supper set up.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS - NIL

5.2 CORRESPONDENCE

5.2.1 Eastern Regional Service Board – Council reviewed the 2020 schedule of fees from 1 Apr 2020 – 31 Mar 2021.

5.2.2 Municipal Assessment Agency (MAA) – Council reviewed the minutes from the Stakeholders meeting that was held in Gander 4 October.

5.2.3 Professional Municipal Administrators (PMA) – Council reviewed this e-mail that introduces Brian Hudson (CAO Pasadena) as the PMA Director of TRIO.

5.2.4 Municipal Assessment Agency (MAA) – Council reviewed this correspondence that indicates that the MAA service Fee for Bauline will be \$7,436.00 in 2020, invoiced at the start of each quarter.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGE

6.1.1 Fridge Magnets – The Town Manager informed Council that he had ordered the 2020 garbage collection fridge magnets.

6.1.2 Flyer – Council reviewed the draft December edition of *The Wave*.

6.1.3 Northeast Avalon Joint Council Committee – The Town Manager informed Council that there is a meeting of the NEAJC scheduled for 4 December at 6:30 pm in Paradise.

6.1.4 Webmaster – The Town Manager informed Council that they would require a webmaster with the resignation of the current one. He provided information from neighboring towns. Council requested that he get additional information and report back to Council.

6.2 CHRISTMAS PARADE

The Town Manager informed Council that he had contacted both the RNC Patrol unit and the Mounted Unit requesting support for the upcoming Christmas parade. The Mounted Unit is undergoing repairs to their trailer and may not be able to attend the parade, if it is not repaired in time.

7.0 OLD BUSINESS

7.1 GREEN ENERGY PROJECT

A short discussion regarding the ongoing green energy project ensued.

7.2 Municipal Natural Assets Inventory (MNAI) Project

Council reviewed the letter from Mayor Hickey of the Town of Logy Bay-Middle Cove-Outer Cove. After a short Discussion:

MOTION 151 / 2019

*Deputy Mayor Joanne Whalen moved to **AGREE** with proceeding with the Municipal Natural Assets Inventory project as presented by Logy Bay-Middle Cove-Outer Cove at a projected 2020 cost of \$2,000.00 to the Town of Bauline representing 2% of the overall project.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

7.3 BROOK PATH BRIDGE UPDATE

Council reviewed the e-mail update from NL Modular regarding this project.

7.4 BUILDING PAINTING UPDATE

The Town Manager informed Council that he had discussed with the contractor and they are anticipating commencing this project in December.

8.0 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

MOTION 152 / 2019

*Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

MOTION 153 / 2019

*Councillor Carol King moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

9.0 COMMITTEE REPORTS

There were no written reports received.

Deputy Mayor Joanne Whalen briefed Council on activities of the Trails Committee. Mayor LeGrow thanked the Trails Committee for their dedicated voluntarism to this committee and the Town.

Mayor LeGrow briefed Council on the activities of the Community Committee.

10.0 TABLE DISCUSSION

At this point, Mayor LeGrow asked if there were any other points that Council/Staff would like to address?

Councillor Carol King asked if the East Coast Trail Association (ECTA) had done any work on the Big Hill Path this year? The Town Manager was requested to contact the ECTA to find out.

Councillor Carol King informed Council that there has been a lot of interest for weddings to have enough staging to accommodate a head table. At present there are only 3 sections, and 2 more sections should be sufficient. After a short discussion the Town Manger was requested to approach the Community Committee to determine if this is something they would like to partner with. The intent would be to rent these out to wedding parties as a cost recovery item.

Mayor LeGrow requested that planning work commence on the War Memorial site in the near future.

Mayor LeGrow requested that Council consider recognizing Hannah Drover for her trumpet playing and singing at the Remembrance Day Ceremony. After a short discussion, it was agreed to purchase a thank you card and a gift card to present to her.

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **Tuesday, 10 December 2019 at 7:30 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 154 / 2019

*Councillor Carol King moved to **ADJOURN** the meeting of **19 November 2019.***

Mayor Craig LeGrow adjourned the meeting at 9:34 pm.

Craig LeGrow
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline