

**MINUTES OF GENERAL COUNCIL MEETING
HELD AT 2 MEMORIAL PARK PLACE – 20 JULY 2021**



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Carol King
Councillor Ralph LeGrow
Councillor Chris Palmer
Town Clerk/Manager Craig Drover

REGRETS

Asst Town Clerk Donna Connors

GUESTS

Ms. Joanne Thompson

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:06 pm**.

Mayor LeGrow welcomed Joanne Thompson, the Federal Liberal Candidate for St. John's East to the meeting. Ms. Thompson thanked Mayor LeGrow for the opportunity to meet with Council and introduced herself. A short discussion arose between Council and Ms. Thompson. At 7:30, Ms. Thompson and her Executive Assistant departed and Mayor LeGrow directed Council towards item 2.0.

2.0 AGENDA

Upon review of the proposed Agenda, the Town Manager requested that item 6.1.2 be added to the Agenda. After which;

MOTION 087 / 2021

*Councillor Chris Palmer moved to **ADOPT** the agenda with the addition of item 6.1.2.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

3.0 ADOPT MINUTES

Upon review of the minutes of a General Council meeting held **29 June 2021**.

MOTION 088 / 2021

*Deputy Mayor Joanne Whalen moved to **ADOPT** the minutes of 29 June 2021 as presented.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

4.0 BUSINESS ARISING FROM MINUTES

- 4.1 Duck Pond Traffic - The Town Manager informed Council that the town signs have been used to inform motorists to be cautious as there is a swimming area ahead. As well, the Department of Transportation has been contacted regarding installing new signage. In addition, Mayor LeGrow informed Council that he had been in contact with an RNC community representative and an agreement has been made to increase patrols in the area of Duck Pond during hot days.
- 4.2 Duck Pond Access - Councillor Ralph LeGrow addressed Council as the Chair of the Planning & Developing Committee. After a short discussion, Councillor LeGrow requested that the Town Manager coordinate a meeting with the owner of the property next to the Duck Pond swimming area. As well, he suggested that a public meeting be scheduled for 29 July regarding the topic of Duck Pond access. Council supported this request. After another short discussion regarding unsanitary conditions in the woods next to the swimming area:

MOTION 089 / 2021

*Councillor Ralph LeGrow moved to **CONTRACT** a porta pottie to be installed for the Month of August at the Duck Pond area.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS

5.1.1 Crown Land Application Lakewood Development

The Town Manager informed Council that he was awaiting a response from Land Use Planning regarding the Crown Land Application on Pouch Cove Line.

5.1.2 Development – 130 Pouch Cove Line

Council reviewed the public consultation comments received regarding the proposed motorcycle museum development on Pouch Cove Line. As Mr. Sullivan was in the Gallery, Council engaged Mr. Sullivan in conversation regarding concerns raised. After some discussion, it was agreed for the Town Manager to list all the concerns in a document, (without disclosing personal information) and forward them to Mr. Sullivan to respond back to Council. The information gathered could then be disclosed to the residents of Pouch Cove Line. It was suggested that, afterwards, if

necessary, Council hold a public meeting for this one topic and invite residents to attend and ask questions of Mr. Sullivan directly.

5.1.3 Development – Accessory Building 919 Bauline Line

Council reviewed the development application submitted to construct an accessory building at 919 Bauline Line. After which;

MOTION 090 / 2021

*Deputy Mayor Joanne Whalen moved to **APPROVE IN PRINCIPLE** the construction of a 32' x 32" accessory building at 919 Bauline Line as presented, under the following conditions:*

- *The development shall conform to the requirements of the Residential Infill (RI) Land Use Zone of the Town of Bauline Municipal Plan and Development Regulations 2007 – 2017;*
- *In accordance with paragraph 38 of the Municipal Development Regulations,*
 - *“an accessory building shall be clearly incidental and complementary to the use of the main buildings in character, use and size”*
 - *Therefor there is a requirement to ensure that the accessory building have the same or complimentary finishes on the outside as the primary residence;*
- *That no portion of the accessory building be utilized for commercial enterprise such as automotive repairs;*
- *The responsibility of this construction for compliance with the National Building Code rests with the home owner and/or the contractor;*
- *All municipal criteria and legislation is to be met and verified by the Town of Bauline’s Official;*
- *The cost of the Building Permit will be \$100.00 plus \$1.00 per square meter of gross floor area; and*
- *A Building Permit is to be obtained from the Town of Bauline prior to any work or construction commencing on the site.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

5.2 CORRESPONDENCE

- 5.2.1 Chamber of Commerce – Council reviewed this Invitation to attend a Chamber of Commerce event on the 22nd of July. After some discussion, Mayor Craig LeGrow indicated that he would attend. The Town Manager was requested to RSVP on his behalf.
- 5.2.2 Municipal Assessment Agency – Council reviewed the application process for the 2021 Clar Simmons Scholarship.
- 5.2.3 Municipal Assessment Agency – Council reviewed this retirement announcement from Mr. Sean Martin.
- 5.2.4 NL Credit Union – Council reviewed this special offer package for Councillors & Staff.
- 5.2.5 Municipalities NL – Council reviewed this Memo from the president regarding safe and accessible elections.
- 5.2.6 Water Resource Division – Council reviewed the 2020 Drinking Water Safety Annual Report.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

- 6.1.1 HST/GST rebate – The Town Manager informed Council that he had applied for the 2021 first half of the HST/GST rebate.
- 6.1.2 Municipal Assessment Agency – The Town Manager informed Council that as a result of an aerial imagery project carried out over Bauline, there has been changes to the values of some properties. Upon review of the report, and recommendations of the Municipal Assessment Agency;

MOTION 091 / 2021

*Councillor Carol King moved to **CHANGE** all properties with a value change +/- \$5,000.00 for the 2022 Supplementary report.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

6.2 REPORT FROM THE ASSISTANT TOWN CLERK

In the absence of the Assistant Town Clerk the Town Manager briefed Council on events, programs and students.

7 OLD BUSINESS

7.1 GREEN ENERGY UPDATE

Council reviewed two (2) emails from Fundamental Inc. After a short discussion;

MOTION 092 / 2021

*Councillor Chris Palmer moved to **PROCEED** with the FCM funding application regarding the Community Garden as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

MOTION 093 / 2021

*Councillor Chris Palmer moved to **PROCEED** with the FCM funding application regarding Electric Vehicle purchases.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

7.2 COVID STIMULUS PROGRAM - MULTIPURPOSE PARK

Council reviewed both sets of drawings regarding the proposed multipurpose court, utilizing the COVID-19 Stimulus program. After a short discussion;

MOTION 094 / 2021

*Councillor Carol King moved to **PROCEED** with Concept plan two as the first stage of installing a multipurpose court on the newly developed recreational pad at 2 Memorial Park Place.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

7.3 ASSET MANAGEMENT

The Town Manager informed Council that he had a meeting the Chief Administrative Officer of Pouch Cove on Tuesday 6 July. It was an informative meeting.

8 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

MOTION 095 / 2021

*Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

MOTION 096 / 2021

*Councillor Carol King moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

9.0 COMMITTEE REPORTS

9.1 NEAJC – Council reviewed the latest draft minutes. Deputy Mayor Joanne Whalen addressed Council.

9.2 Emergency Response Committee – Councillor Chris Palmer discussed the decision to change the composition of the Water Committee.

10.0 TABLE DISCUSSION

At this point, Mayor LeGrow asked if there were any other points that Council/Staff would like to address?

Councillor Chris Palmer addressed Council and offered his opinion that with the re-opening of the Centre for bookings and events, he feels that there should be a meeting to determine how Council should proceed as it pertains to managing the operations of the Community Centre.

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **TUESDAY, 17 August 2021 at 7:30 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 097 / 2021

*Councillor Carol King moved to **ADJOURN** the meeting of **20 July 2021.***

Mayor Craig LeGrow adjourned the meeting at 11:25 pm.

Craig LeGrow
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline