

MINUTES OF GENERAL COUNCIL MEETING HELD AT 2 MEMORIAL PARK PLACE 26 FEBRUARY 2019



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Ralph LeGrow
Councillor Chris Palmer
Town Clerk/Manager Craig Drover

REGRETS

Councillor Carol King
Asst Town Clerk Donna Connors

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:52 pm**.

2.0 AGENDA

Upon review of the proposed Agenda, it was requested that item 6.5 Jack Byrne Arena be added.

MOTION 017 / 2019

*Councillor Chris Palmer moved to **ADOPT** the agenda with the requested addition of item 6.5 Jack Byrne Arena.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

3.0 PREVIOUS MINUTES

Upon review of the minutes of 5 February 2019:

MOTION 018 / 2019

*Councillor Ralph LeGrow moved to **ADOPT** the minutes of 5 February 2019 as presented.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

4.0 BUSINESS ARISING FROM MINUTES

4.1 SATELLITE FIRE STATION MEETING

The Mayor informed Council that the scheduled meeting of 19 February with the Town of Pouch Cove had been postponed.

4.2 CITIZEN RECOGNITION POLICY

Council reviewed the draft Citizen Recognition Policy. Amendments were suggested. A new version will be presented at the next Council Meeting.

4.3 LEGAL ADVICE

Upon review of the documents and e-mails, the Town Manager was directed to coordinate a meeting with a representative of the Martin Whalen Hennebury Stamp law firm in order to discuss a compliancy issue.

4.4 HEAT PUMP MEETING AND UPDATE

Councillor Ralph LeGrow informed council that he, and the Town Manager met with representatives of Trane Friday 8 February. Councillor Ralph LeGrow briefed council on the meeting. Council then discussed maintenance packages on a go forward basis. As maintenance and control issues are still being conducted by a contractor, this item was deferred until the next Council meeting. The Town Manager was requested to find out if the company doing the current control work was able to offer a complete maintenance package.

4.5 FAMILY FEUD FUNDRAISER

Mayor Craig LeGrow briefed council on the Family Feud fundraiser event of 22 February. After which a short discussion ensued.

4.6 BAULINE LINE VACANT LAND & ENVIRONMENT

The Town Manager informed Council that he is still awaiting a response from Municipal Affairs and Environment regarding this issue. A short discussion arose and the Town Manager was requested to seek a legal opinion regarding this matter as well. Council deferred this item until the next Council meeting.

4.7 FOOD BANK DONATIONS

The Town Manager informed Council that he had received some funds to add to the Town's donation. Council requested that the Assistant Town Clerk contact the Torbay Food Bank to determine what the best form of donation would be.

4.8 PCP AWARD

Deputy Mayor Joanne Whalen attended the QUESTtalks: Partners for Climate Protection (PCP) implementation conference and award ceremony in Moncton NB 4-5 February. She gave an in-depth briefing of the conference, and explained the PCP award received by the Town for reaching milestone 1. It was noted by Council that the federal announcement incorrectly listed Bauline in the province of PEI.

4.9 CELL COVERAGE

Mayor LeGrow Informed Council that he had not received any further information from the Minister of Tourism, Culture, Industry and Innovation (TCII) regarding the Town's application for cell coverage funding.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS – NIL

5.2 CORRESPONDENCE

5.2.1 NL911 – Council reviewed this data collection request package from NL911. It was noted that this will be time consuming project. The Town Manager was directed to proceed.

5.2.2 Municipal Affairs and Environment (MAE) – Council reviewed this letter from MAE indicating that they had received the revised budget and there were no deficiencies identified.

5.2.3 Municipal Assessment Agency (MAA) – Council reviewed this memo providing an update from the MAA Board Chair.

5.2.4 Municipal Affairs and Environment (MAE) – Council reviewed the NMFC semi-annual payment requisitioned through the Department of Finance.

5.2.5 Municipal Assessment Agency (MAA) – Council reviewed this announcement of the Collaborative Initiative Fund implemented by MAA to foster and encourage partnerships to develop and implement best practices in providing fair and effective property assessment and valuation.

5.2.6 Rovers SAR – Council reviewed this invitation to attend the Rovers SAR unveiling and demo of the DJI Matric 210 RTK UAV on Wednesday, 13 March 2019 at 12:00 pm at the Rovers SAR building, 24 McNamara Drive, Paradise NL.

5.2.7 City of St. John's – Council reviewed the draft amendment to St. John's Urban Region, Regional Plan (SJURRP).

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

6.1.1 PMA Seminar – The Town Manager briefed Council on the PMA seminar that he and the Assistant Town Clerk attended in Clarendville, 22 February.

6.1.2 Municipal Plan and Dev Regs Binders – The Town Manager informed Council that three copies of the Municipal Plan and Development Regulations had been produced as requested and are available as needed by Council.

6.1.3 ATIPP Request – The Town Manager informed Council that he had received an Access to Information request, and that he is coordinating the reporting and response through the Access to Information and Protection of Privacy Office.

6.2 MEMORIAL PARK GROUNDS

Councillor Ralph LeGrow addressed Council and indicated that he felt there was a need to start incorporating landscaping items around the grounds of the Town Hall and Community Centre. After a short discussion the Town Manager was requested to have maps of the Memorial Park site available for review and discussion at the next Council meeting.

6.3 TRAILS EVENT & FAMILY DAY

Deputy Mayor Joanne Whalen addressed Council. She indicated that 2 March 2019 is still the date for the Trails Event & Family Day, with the alternate date of 3 March in the event of inclement weather. This is intended to be an orientation day for families to see the progress of the trails, have an outdoor campfire and lunch and perhaps do some ice fishing.

6.4 INTERIOR BUILDING MAINTENANCE

Councillor Ralph LeGrow addressed Council and indicated that he had met with a representative of a paint shop, who would donate some paint towards painting the interior of the Town Hall and Community Centre. After a short discussion:

MOTION 019 / 2019

*Councillor Ralph LeGrow moved to **ADVERTISE** in the next edition of The Wave for any qualified person/company that is willing to submit a quote to paint the interior of the Town Hall and Community Centre. The work is requested to be completed by the end of April 2019, and the paint will be supplied by the town.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

6.5 JACK BYRNE ARENA

Deputy Mayor Joanne Whalen addressed council and informed them that she had been approached by a resident inquiring as to whether the Town of Bauline as discussed the idea of assisting with the proposed new ice surface at the Jack Byrne Arena. A short discussion arose regarding the past motion not to contribute. Council has not been officially approached since then.

7.0 OLD BUSINESS

7.1 GREEN ENERGY PROJECT

Council reviewed the latest correspondence regarding the recent success in an FCM funding application. After a short discussion it was requested that the Town Manager coordinate a meeting with Ashley Smith of Fundamental Inc. to discuss the overall project.

7.2 ASSET MANAGEMENT PROJECT

The Town Manager informed Council that he had contacted Tract Consulting to determine the status of this project. Tract Consulting is awaiting a funding announcement.

8.0 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

MOTION 020 / 2019

*Deputy Mayor Joanne Whalen moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

MOTION 021 / 2019

*Deputy Mayor Joanne Whalen moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

8.3 FEDERAL GAS TAX ALLOCATIONS

After review of the 2019-2024 Federal Gas Tax allocations;

MOTION 022 / 2019

*Deputy Mayor Joanne Whalen moved to **APPROVE** the funding for the Distribution of Gas Tax allocation as presented in the Assistant Deputy Minister's letter (Dan Michielsen) dated 8 February 2019.*

*Seconded by Councillor Ralph LeGrow
Motion **CARRIED** unanimously*

9.0 COMMITTEE REPORTS

STANDING COMMITTEES

- 9.1 Finance Committee – No report submitted.
- 9.2 Public Works Committee – Councillor Chris Palmer reported there is still a slow leak in the water system which is being managed at this time.

SPECIAL COMMITTEES

- 9.3 Planning and Development Committee – Councillor Ralph LeGrow had nothing further to report at this time.
- 9.4 Community Committee – Mayor Craig LeGrow reported on upcoming events for the Community Committee. A discussion arose regarding the Tea Time bi-monthly event. It was re-iterated that this is a town event and not a Community Committee event.
- 9.5 History & Heritage Committee – No report submitted
- 9.6 Emergency Response Committee – Chair Chris Palmer reported that he and the Town Manger would be meeting Thursday 28 February to review the joint Bauline/Pouch Cove Emergency Plan.
- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – No report submitted.
- 9.8 War Memorial Committee – No report submitted.
- 9.9 Public Affairs Committee – Chair Chris Palmer had nothing further to report.
- 9.10 Killick Coast Mayor's Committee – No report submitted.

9.11 Come Home Year Committee – Mayor LeGrow reported on the recent meeting of 7 February, and informed council that another meeting is scheduled for 24 March.

9.12 Trails Committee – Deputy Mayor Joanne Whalen had Nothing further to report.

10.0 TABLE DISCUSSION

Mayor Craig LeGrow asked Council if there were any other items they would like to address at this time. There were no other items discussed at this time.

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **Tuesday, 19 March 2019 at 7:45 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 023 / 2019

*Councillor Chris Palmer moved to **ADJOURN** the meeting of **26 February 2019.***

Mayor Craig LeGrow adjourned the meeting at 10:58 pm.

Craig LeGrow
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline