

# MINUTES OF GENERAL COUNCIL MEETING HELD AT 2 MEMORIAL PARK PLACE – 2 FEBRUARY 2021



## PRESENT

Mayor Craig LeGrow  
Deputy Mayor Joanne Whalen  
Councillor Carol King  
Councillor Ralph LeGrow  
Councillor Chris Palmer  
Town Clerk/Manager Craig Drover  
Asst Town Clerk Donna Connors

## REGRETS

### GUESTS

MHA Hon. Kevin Parsons

### GALLERY

1 resident

## 1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:45 pm.**

Mayor LeGrow welcomed MHA Kevin Parsons to the meeting. MHA Parsons addressed Council and thanked them for their support throughout his tenure as MHA for Cape St. Francis. The Mayor, Council and Staff thanked MHA Parsons for his contribution to the town of Bauline and its residents over his years of public service. After a short heartfelt discussion, MHA Parsons departed.

## 2.0 AGENDA

Upon review of the proposed Agenda;

**MOTION 009 / 2021**

*Councillor Chris Palmer moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Ralph LeGrow  
Motion **CARRIED** unanimously*

## 3.0 ADOPT MINUTES

Upon review of the minutes of a General Council meeting held **12 January 2021**;

**MOTION 010 / 2021**

*Deputy Mayor Joanne Whalen moved to **ADOPT** the minutes of 12 January 2021 as presented.*

*Seconded by Councillor Carol King  
Motion **CARRIED** unanimously*

Upon review of the minutes of a Privileged Council meeting held **26 January 2021**;

**MOTION 011 / 2021**

*Deputy Mayor Joanne Whalen moved to **ADOPT** the minutes of 12 January 2021 as presented.*

*Seconded by Councillor Chris Palmer  
Motion **CARRIED** unanimously*

**4.0 BUSINESS ARISING FROM MINUTES**

- 4.1 MHA get well basket – The Assistant Town Clerk informed Council that she had picked up and delivered a basket and card to MHA Parsons residence as decided by Council at the last Council meeting.
- 4.2 Anti-Litter Regulation enforcement – The Town Manager informed Council that he is still trying to find an address to the property owner in question.

**5.0 APPLICATIONS AND CORRESPONDENCE**

**5.1 APPLICATIONS**

- 5.1.1 Accessory Buildings – 46 Main Street  
Councillor Ralph LeGrow (Chair of the P&D Committee) addressed Council. He informed Council that the Planning and Development (P&D) committee met 28 January with the applicant. Additional information was gathered from the Town Planner and this item was referred back to the P&D committee.
- 5.1.2 Potential Commercial Development – Pouch Cove Line  
Councillor Ralph LeGrow addressed Council regarding this proposed development. Council reviewed the proposed plan and map of development. He informed Council that the applicant met with the P&D committee earlier in January regarding this proposal. After a brief discussion;

**MOTION 012 / 2021**

*Councillor Ralph LeGrow moved to **SUPPORT** the applicants proposal and approve in principle this commercial development on Pouch Cove Line.*

*Seconded by Councillor Chris Palmer  
Motion **CARRIED** unanimously*

5.1.3 Towns new Crown Land Application – Duck Pond

Council reviewed the application documents submitted by Councillor Ralph LeGrow on Council's behalf. After a short discussion, the Town Manager was requested to coordinate a meeting with appropriate representatives of the Department of Transportation and Infrastructure to discuss access requirements to the proposed area.

**5.2 CORRESPONDENCE**

5.2.1 Holy Trinity High Council – Council reviewed this request of a \$50.00 Foodland gift card in support of Teacher/Staff appreciation week. After a short discussion;

**MOTION 013 / 2021**

*Councillor Carol King moved to **DONATE** a \$50.00 Foodland gift card to the Holy Trinity High School Council in support of Teacher/Staff appreciation week.*

*Seconded by Deputy Mayor Joanne Whalen  
Motion **CARRIED** unanimously*

5.2.2 Stats Canada – Stats Canada will be conducting a Census in May 2021. Council reviewed their request to publicize this and encourage households to complete the census questionnaire online. After a short discussion;

**MOTION 014 / 2021**

*Councillor Chris Palmer moved to **SUPPORT** the 2021 Census, and encourages all residents to complete their census questionnaire online at [www.census.gc.ca](http://www.census.gc.ca).*

*Seconded by Deputy Mayor Joanne Whalen  
Motion **CARRIED** unanimously*

5.2.3 Municipal Asset Management Program – Council reviewed this correspondence which acknowledges receipt of the Towns FCM application for the program the town is jointly completing with Pouch Cove.

5.2.4 ROCK Networks Inc. – Council reviewed this request for support to apply for federal funds to provide internet to rural communities in NL. Council indicated that they had received similar requests from competing organizations.

5.2.5 Portugal Cove-St. Philips (PCSP) – Council reviewed this Town PCSP proposed Amendment. There were no comments to return.

5.2.6 Recreation NL – Council reviewed this letter which announces that the Town has been approved for a microgrant of \$2000.00.

5.2.7 Resident E-mail – Council reviewed a letter from a resident requesting a response from Mayor LeGrow. Mayor LeGrow addressed Council and provided his response. The resident who submitted the e-mail was in the gallery.

## **6.0 NEW BUSINESS**

### **6.1 REPORT FROM TOWN MANAGER**

6.1.1 Provincial Budget Review – The Town Manager informed Council that he had been in discussion with the Town's Environment, Climate Change and Municipalities (ECCM) analyst regarding the towns 2021 budget submission. He was awaiting a letter from ECCM with items that required council's review. A meeting was set for 8 February at 7:30 pm with the Finance Committee to discuss.

6.1.2 Heat Pumps – The Town Manager informed Council that two heat pumps have recently gone down and required repair.

6.1.3 Compost Tumblers – The Town Manager informed Council that the five (5) compost tumblers have arrived and are in Flatrock for pick up.

6.1.4 Stats Canada Survey – The Town Manager tabled another mandatory Stats Canada survey completed and submitted.

### **6.2 REPORT FROM THE ASSISTANT TOWN CLERK**

The Assistant Town Clerk briefed Council on the Afterschool and Tutoring program, and the Food Rescue Program. She informed Council that she had secured a \$2000.00 grant from Recreation NL. Ms. Connors informed Council that she had applied for a Canadian Healthy Living Fund (CHLF), as well as \$7,500.00 Canada Day project and a \$20,000.00 round 2 of the Second Harvest projects. Students have been applied for under the Canada Summer Jobs program. She then informed Council that she would be attending a Killick Coast Games meeting in Logy Bay the following week and would require Councils intention of the town participating in the games. Following a short discussion, Council indicated they would participate in the Killick Coast Games provided it could be conducted safely and in accordance within provincial health guidelines.

### **6.3 QUARRY LEGISLATION REVIEW**

Council was provided with the Quarry Legislative Review report to review at their convenience. Mayor LeGrow encouraged any comments to be brought forward.

## **7.0 OLD BUSINESS**

### **7.1 GREEN ENERGY UPDATE**

The Town Manager informed Council of the latest correspondence regarding the green energy initiative.

### **7.2 ALTERNATE POWER SUPPLY UPDATE**

The Town Manger informed Council of the latest correspondence regarding the Alternate Power Supply project.

### **7.3 CELL TOWER**

The Town Manager informed Council that the Cell Tower has been commissioned and is on air. He informed Council that some residents have experienced connection issues. The Town Manager had discussed this with Bell representatives who indicated that the technology was newer. They provided some solutions that residents should be able to sort out through their service providers. This information was passed on through social media.

#### **MHA PARSONS**

MHA Parsons had indicated that he would like to participate in a ceremony for the cell tower going live. As it happened, the town was not made aware of when it would occur. Council discussed the option of honouring MHA Parsons in a separate event recognizing his retirement, years of service and many contributions to the Town of Bauline. Council requested that the Town Manager draft an outline of a suitable event for Councils review.

### **7.4 RECREATION MULTIPURPOSE PARK UPGRADE**

A discussion arose regarding the COVID-19 Stimulus Program and planning for the approved Recreation Multipurpose Park upgrade. Afterwards; Deputy Mayor Joanne Whalen volunteered to Chair a sub-committee to tackle this project. Councillor Ralph LeGrow volunteered to be a member of the committee. It was requested that a call for volunteers to be part of the committee be advertised on social media. Rough timelines are, a plan by end March, Tender by May, Work commence by June with a completion date of end September.

## 8.0 FINANCES

### 8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

#### **MOTION 015 / 2021**

*Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Chris Palmer  
Motion **CARRIED** unanimously*

### 8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

#### **MOTION 016 / 2021**

*Councillor Carol King moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Deputy Mayor Joanne Whalen  
Motion **CARRIED** unanimously*

## 9.0 COMMITTEE REPORTS

- 9.1 Northeast Avalon Joint Council – Council reviewed the draft minutes of the latest NEAJC meeting. Deputy Mayor Joanne Whalen gave a brief synopsis.

## 10.0 TABLE DISCUSSION

At this point, Mayor LeGrow asked if there were any other points that Council/Staff would like to address? There were none.

## 11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **TUESDAY, 23 FEBRUARY 2021 at 7:30 pm.**

## 12.0 ADJOURNMENT

As there was no further business to discuss;

**MOTION 017 / 2021**

*Councillor Ralph LeGrow moved to **ADJOURN** the meeting of **2 February 2021**.*

**Mayor Craig LeGrow adjourned the meeting at 9:53 pm.**

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Craig LeGrow  
Mayor  
Town of Bauline

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Craig Drover  
Town Manager  
Town of Bauline