

MINUTES OF GENERAL COUNCIL MEETING HELD AT 2 MEMORIAL PARK PLACE 2 OCTOBER 2018



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Carol King
Councillor Ralph LeGrow
Town Clerk/Manager Craig Drover
Asst Town Clerk Donna Connors

REGRETS

Councillor Chris Palmer

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:45 pm**.

2.0 AGENDA

Upon review of the proposed Agenda, Councillor Carol King requested that item 7.5 be removed. Mayor Craig LeGrow requested that item 6.4 be added. After which:

MOTION 138 / 2018

*Deputy Mayor Joanne Whalen moved to **ADOPT** the agenda with the requested additions and deletions.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

3.0 PREVIOUS MINUTES

Upon review of the minutes of 18 September 2018:

MOTION 139 / 2018

*Councillor Carol King moved to **ADOPT** the minutes of 18 September 2018 as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

Upon review of the minutes of 26 September 2018:

MOTION 140 / 2018

*Deputy Mayor Joanne Whalen moved to **ADOPT** the minutes of 26 September 2018 as presented.*

*Seconded by Councillor Ralph LeGrow
Motion **CARRIED** unanimously*

4.0 BUSINESS ARISING FROM MINUTES

4.1 BIG DATA BIG IDEA – JOINT EOI

The Town Manager confirmed that he had responded to the Town of Logy Bay, Middle Cove, Outer Cove indicating that the Town of Bauline would not be participating in this project at this time.

4.2 NORTH EAST AVALON MUNICIPAL DART TOURNAMENT

A discussion arose regarding the low registration at this time. Mayor LeGrow indicated he would send an e-mail to the NEA Mayors.

4.3 TRAIL CUTTING

Deputy Mayor Joanne Whalen informed Council that plans are being prepared for the 24 November Trail Cutting event.

4.4 RNC PATROL CAR PROPOSAL

Council reviewed the latest e-mails regarding this initiative.

4.5 FALL FLEA MARKET

A short discussion arose regarding the Fall Flea Market event.

4.6 MNL CONFERENCE

Council reviewed the Agenda and Conference guide for the MNL conference in Gander 4-6 October. Mayor LeGrow will be attending.

APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS

5.1.1 Crown Lands Division – Town of Bauline Referral Package

Upon review of the referral package from the Crown Lands Division:

MOTION 141 / 2018

*Councillor Ralph LeGrow moved to **APPROVE** the Town of Bauline's application number 154224 for a recreational area on the west side of Duck Pond.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

5.1.2 Crown Lands Division – Town of Bauline Referral Package

Upon review of the referral package from the Crown Lands Division:

MOTION 142 / 2018

*Councillor Ralph LeGrow moved to **APPROVE** the Town of Bauline's application number 154223 for a Crown Lands Reserve under AP.040 on the western side of Pouch Cove Line.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

5.1.3 Crown Lands Division – Town of Bauline Crown Land Application

Upon review and discussion of the Crown Land Application for an access route to application number 15224;

MOTION 143 / 2018

*Councillor Ralph LeGrow moved to **APPLY** for Crown Land to be utilized as an access route to the Duck Pond recreational application number 15224.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

5.2 CORRESPONDENCE

- 5.2.1 Municipal Affairs & Environment – Council reviewed this Circular regarding Cannabis Public Education.
- 5.2.2 Mayor Craig Scott – Council reviewed this request for support from Mayor Craig Scott to attend the Premiers Forum as one of the Avalon Regional Directors.
- 5.2.3 Public Procurement – Council reviewed this document identifying a policy change to the Public Procurement Policy.
- 5.2.4 Mayor Gary Gosine – Council reviewed this request for support from Mayor Gary Gosine to attend the Premiers Forum as one of the Avalon Regional Directors.
- 5.2.5 Hon. Nick Whalen – Council reviewed this interim response from Hon. Nick Whalen's office regarding recent queries.
- 5.2.6 MNL – Council reviewed this information on an upcoming seminar in Fogo 15-17 November regarding building social enterprises for rural community development.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

6.1.1 The Wave – Council reviewed a draft copy of the Wave.

6.1.2 Promotional Items – Council reviewed a promotional item presented by the Town Manager. After a short discussion;

MOTION 144 / 2018

*Councillor Carol King moved to **PURCHASE** 50 promotional notebooks at a cost not to exceed \$75.00.*

*Seconded by Councillor Ralph LeGrow
Motion **CARRIED** unanimously*

6.2 REPORT FROM ASSISTANT TOWN CLERK

The Assistant Town Clerk provided information on the following items;

- The Community Healthy Living Fund applications,
- Bell Aliant and the Provincial application for Cellular coverage,
- Upcoming events,
- Bar Staff and POS system, and
- Future programs and fundraising ideas.

6.3 WAR MEMORIAL INSCRIPTION

Council reviewed a family request to have a name added to the cenotaph of their relative who fought in the Korean Conflict. Council reviewed the request and requested that the Town Manager get quotes to complete the work.

6.4 COMMITTEE MEMBERSHIP

After a short discussion, Mayor LeGrow directed the chairs of all committees to be cognizant of discussions at sub-committee meetings so that they do not include council business.

7.0 OLD BUSINESS

7.1 SATELLITE FIRE HALL

Council reviewed the draft Briefing Note / proposal prepared by Councillor Chris Palmer and the Town Manager. After some discussion, it was requested that the document be re-drafted into a more concise document.

7.2 BROOK PATH BRIDGE

The Town Manager informed council that request for quotes have been sent out to several local companies with a deadline of 20 October.

7.3 CELL COVERAGE

As reported by the Assistant Town Clerk, the funding application has been submitted and Hon. Nick Whalen's office has been contacted. We are currently awaiting a response.

8.0 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

MOTION 145 / 2018

*Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

MOTION 146 / 2018

*Councillor Carol King moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

9.0 COMMITTEE REPORTS

STANDING COMMITTEES

9.1 Finance Committee – Councillor Carol King reiterated that the Finance Committee will meet 11 October at 8:00 pm.

9.2 Public Works Committee – The Town Manager informed Council water quality and quantity are reported as satisfactory. There is a suspected leak that has not been found. Councillor Ralph LeGrow asked that the Town Manager find out who's insurance would cover damages to a residents house in the event of a water main break and causing damage to a residents basement.

SPECIAL COMMITTEES

- 9.3 Planning and Development Committee – Councillor Ralph LeGrow briefed Council on his recent committee meeting of 1 October. A discussion arose regarding land on the Bauline Line Extension. It was requested that a meeting be set up the Town Planner.
- 9.4 Community Committee – The Assistant Town Clerk briefed Council on the Community Committee's ongoing activities and events.
- 9.5 History & Heritage Committee – Chair Carol King informed Council that there is a H & H fair scheduled for 21 October, and she is planning on convening a meeting the week of 14 October.
- 9.6 Emergency Response Committee – Vice Chair Councillor Ralph LeGrow briefed Council on the committees recent meeting of 1 October. The Town Manager passed on that the Chair of the Committee was seeking approval to purchase a First Aid cabinet and supplies for it. After a short discussion:

MOTION 147 / 2018

*Councillor Ralph LeGrow moved to **PURCHASE** a First Aid cabinet and required first aid supplies to have installed in the Main Hall.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – No report submitted.
- 9.8 War Memorial Committee – Chair Carol King had nothing further to report.
- 9.9 Public Affairs Committee – No report submitted
- 9.10 Regionalization Steering Committee – Mayor Craig LeGrow had nothing to report.
- 9.11 Killick Coast Mayor's Committee – Mayor Craig LeGrow had nothing to report.
- 9.13 Come Home Year Committee – Mayor LeGrow requested that the Assistant Town Clerk check the calendar for a possible meeting date and check with committee members.
- 9.14 Trails Committee – Deputy Mayor Joanne Whalen had nothing further to report.

10.0 TABLE DISCUSSION

Mayor Craig LeGrow asked Council if there were any other items they would like to address at this time. There were no other items discussed.

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **Tuesday, 23 October 2018 at 7:45 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 148 / 2018

*Councillor Carol King moved to **ADJOURN** the meeting of **2 October 2018.***

Mayor Craig LeGrow adjourned the meeting at 10:27 pm.

Craig LeGrow
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline