

**MINUTES OF GENERAL COUNCIL MEETING
HELD AT 2 MEMORIAL PARK PL – 14 SEPTEMBER 2021**



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Carol King
Councillor Ralph LeGrow
Councillor Chris Palmer
Town Clerk/Manager Craig Drover
Asst Town Clerk Donna Connors

REGRETS

GUESTS

GALLERY

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:13 pm.**

2.0 AGENDA

Upon review of the proposed Agenda:

MOTION 110 / 2021

*Deputy Mayor Joanne Whalen moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

3.0 ADOPT MINUTES

3.1 Upon review of the minutes of 17 August 2021

MOTION 111 / 2021

*Councillor Chris Palmer moved to **ADOPT** the minutes of 17 August 2021 as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

4.0 BUSINESS ARISING FROM MINUTES

At this point Councillor Chris Palmer requested that the document discussed at the last meeting regarding the intergovernmental panel on climate change be distributed to Council at the earliest convenience.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS

5.1.1 Development Application – 16 Seaview lane

Upon review of the application:

MOTION 112 / 2021

Deputy Mayor Joanne Whalen moved to **APPROVE IN PINCIPLE** the addition of a 8' x 16' storage area at the rear of 16 Seaview lane under the following conditions:

- The development shall conform to the requirements of the Residential Community (RC) Land Use Zone of the Town of Bauline Municipal Plan and Development Regulations 2007 – 2017;
- In accordance with paragraph 38 of the Municipal Development Regulations,
 - “the extension shall be clearly incidental and complementary to the use of the main buildings in character, use and size”
 - Therefor there is a requirement to ensure that the extension have the same or complimentary finishes on the outside as the primary residence.
- The responsibility of this construction for compliance with the National Building Code rests with the home owner and/or the contractor;
- All municipal criteria and legislation is to be met and verified by the Town of Bauline’s Official;
- The cost of the Building Permit will be \$100.00 plus \$1.00 per square meter of gross floor area; and
- A Building Permit is to be obtained from the Town of Bauline prior to any work or construction commencing on the site.

Seconded by Councilor Carol King
All in favour.

Motion **CARRIED**

5.1.2 Development Application – 16 Seaview lane

Upon review of the application:

MOTION 113 / 2021

Deputy Mayor Joanne Whalen moved to **APPROVE IN PINCIPLE** the Renovation of the existing accessory building located at 16 Seaview lane to be utilized as an added sleeping area under the following conditions:

- The development shall conform to the requirements of the Residential Community (RC) Land Use Zone of the Town of Bauline Municipal Plan and Development Regulations 2007 – 2017;
- In accordance with paragraph 38 of the Municipal Development Regulations,
 - “the accessory building shall be clearly incidental and complementary to the use of the main buildings in character, use and size”
 - Therefor there is a requirement to ensure that the accessory building have the same or complimentary finishes on the outside as the primary residence.
- The responsibility of this construction for compliance with the National Building Code rests with the home owner and/or the contractor;
- All municipal criteria and legislation is to be met and verified by the Town of Bauline’s Official;
- The cost of the Building Permit will be \$100.00 plus \$1.00 per square meter of gross floor area; and
- A Building Permit is to be obtained from the Town of Bauline prior to any work or construction commencing on the site.

Seconded by Councilor Carol King
All in favour.

Motion **CARRIED**

5.2 CORRESPONDENCE

5.2.1 Municipal Assessment Agency (MAA)– Council reviewed this quarterly update from Board of Directors of MAA

- 5.2.2 Construction Signs – Council reviewed this traffic calming mitigation package from Construction Signs. Council requested that the Town Manager get updated quotes.
- 5.2.3 Municipal and Provincial Affairs (MAPA) – Council reviewed this information regarding the updated Municipal Council Handbook.
- 5.2.4 Municipalities NL (MNL) – Council reviewed this additional information regarding the Community Climates for Climate (C3) project.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

- 6.1.1 Distress Response by Resident – The Town Manager informed Council about a recent event whereby a couple of Bauline citizens rescued a family stranded just outside of Bauline Harbour. After a discussion, Council requested that more information be gathered.
- 6.1.2 Waste Removal RFP – The Town Manager informed Council that the current Waste Removal contractor had submitted his 30 day notice that he would be giving up the contract. The Town Manager then presented Council with the Waste Removal “Request for Proposal” that was sent out to 7 companies.
- 6.1.3 Tax Receivable Summary and Tax Recovery Plan – Council reviewed the Tax Receivable Summary and the Tax Recovery Plan. After a short discussion:

MOTION 114 / 2021

*Councillor Carol King moved to **ACCEPT** the Tax Receivable Summary as presented by the Town Manager.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

MOTION 115 / 2021

*Councillor Carol King moved to **ACCEPT** the Tax Recoverable Plan as presented by the Town Manager.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

- 6.1.4 2020 Audit – Council reviewed the 2020 Financial Statements. After a brief discussion:

MOTION 116 / 2021

Councillor Carol King moved to **ACCEPT** the 2020 Consolidated Financial Statements as presented by Brian T. Scammell, CPA, CBV.

Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously

6.2 REPORT FROM THE ASSISTANT TOWN CLERK

The Assistant Town Clerk addressed Council and briefed them on the fall programs which include, tutoring, afterschool program and tea time.

6.3 OH&S ORDER & PLAN

Deputy Mayor Joanne Whalen addressed Council and requested those that completed their OH&S training, to forward her a copy of the certificate. As well it was requested that the Town Manager liaise with the law firm regarding items required for the OH&S plan.

7 OLD BUSINESS

7.1 GREEN ENERGY UPDATE

Councillor Chris Palmer addressed Council and indicated that he was pleased to be part of the Bauline Green Energy initiatives over the past several years.

7.2 RECREATION MULTIPURPOSE PARK UPGRADE

Upon review of the consultants recommendation.

MOTION 117 / 2021

Councillor Carol King moved to **AWARD** Modern Construction the contract for the multipurpose park as recommended and presented by the Town's consultant Wood Environment.

Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously

7.3 ASSET MANAGEMENT

The Town Manager informed Council that he will be working with the CAO of Pouch Cove regarding this item over the next several months.

7.4 REGIONAL WAYFINDING PROJECT

The Town Manager informed Council that this regional project continues to move forward.

8 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

MOTION 118 / 2021

*Deputy Mayor Joanne Whalen moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

MOTION 119 / 2021

*Deputy Mayor Joanne Whalen moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

9.0 COMMITTEE REPORTS

- 9.1 Emergency Response Committee (ERC) – Councillor Chris Palmer informed Council that he decided to postpone a final meeting of the committee, however will produce a short synopsis of the past 4 years activities.

Councillor Palmer went on to advise Council that the Waste Reduction Working group has yet to meet, due to various obstacles over the past year.

Councillor Palmer informed Council that the Water Advisory Group should be set up once the new Council is announced after 28 September.

- 9.2 Planning & Development (P&D) – Councillor Ralph LeGrow expressed his disappointment with Council's decision to postpone the scheduled

10.0 TABLE DISCUSSION

At this point, Mayor LeGrow asked if there were any other points that Council/Staff would like to address?

Councillor Chris Palmer indicated that the next Council should look at different models to assist the Community Committee in meeting its mandate. He went on to thank fellow councillors and staff for a great 4 years of productive growth.

Mayor LeGrow addressed Council and informed them that due to recent developments, he was unable to attend the Pouch Cove Fire Fighter's Ball this upcoming Saturday evening. A short discussion arose, after which:

DEPUTY MAYOR JOANNE WHALEN ASSUMED THE CHAIR

MOTION 120 / 2021

*Mayor Craig LeGrow moved to **DONATE** \$300.00 to the Pouch Cove Volunteer Fire Department at the event of their Fire Fighter's Ball.*

*Seconded by Councillor Chris Palmer
Four in favour
One opposed
Motion **CARRIED***

MAYOR LEGROW RESUMED THE CHAIR

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **THURSDAY, 30 September 2021 at 7:30 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 121 / 2021

*Councillor Chris Palmer moved to **ADJOURN** the meeting of **14 September 2021.***

Mayor Craig LeGrow adjourned the meeting at 9:50 pm.

Craig LeGrow
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline