

MINUTES OF GENERAL COUNCIL MEETING HELD AT 2 MEMORIAL PARK PLACE 7 AUGUST 2018



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Carol King
Councillor Ralph LeGrow
Councillor Chris Palmer
Town Clerk/Manager Craig Drover

REGRETS

Asst Town Clerk Donna Connors

PUBLIC IN ATTENDANCE

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:50 pm**.

2.0 AGENDA

Upon review of the proposed Agenda, the Town Manager requested that items 5.1.7 and 7.1 be added:

MOTION 102 / 2018

*Councillor Carol King moved to **ADOPT** the agenda with the addition of items 5.1.7 and 7.1 as requested.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

3.0 PREVIOUS MINUTES

Upon review of the minutes of 11 July 2018:

MOTION 103 / 2018

*Councillor Chris Palmer moved to **ADOPT** the minutes of 11 July 2018 as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

Upon review of the minutes of 31 July 2018:

MOTION 104 / 2018

*Councillor Ralph LeGrow moved to **ADOPT** the minutes of 31 July 2018 as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

4.0 BUSINESS ARISING FROM MINUTES

4.1 BROOK PATH BRIDGE

Council reviewed the service agreement and work order with Canadian Projects Ltd.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 CORRESPONDENCE

5.1.1 Municipal Assessment Agency – Council reviewed the Board of Directors report and update from their 8 June meeting.

5.1.2 Municipal Affairs and Environment – Council reviewed the 2018 Municipal Review report which was carried out 14/15 May 2018. After some discussion and questions:

MOTION 105 / 2018

*Councillor Ralph LeGrow moved to **ACCEPT** the 2018 Municipal Review.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

5.1.3 Town of Torbay – Council reviewed and accepted the invitation to Killick Coast Games opening and closing ceremonies.

5.1.4 The Town of Flatrock – Council reviewed the letter from Flatrock indicating that moved to discontinue being part of the ICSP regional committee.

5.1.5 Municipal Affairs and Environment – Council reviewed the correspondence regarding the extension to Clean Water & Wastewater Fund, which has to be completed by 31 March 2020.

5.1.6 Killick Coast Games – Council reviewed the e-mail thread from the Recreation Coordinator regarding a proposed Wheelchair Basketball event during the Killick Coast Games. Mayor LeGrow requested that more information be gathered.

5.1.7 Pouch Cove Fire Department – Council reviewed the invitation for the Mayor and Guest to attend the upcoming Firefighters Ball. After a short discussion:

MOTION 106 / 2018

*Councillor Carol King moved to **DONATE** \$250.00 to the Pouch Cove Volunteer Fire Department, to be presented by the Mayor at the Firefighter's Ball.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

6.1.1 Leave Dates – The Town Manager presented his leave pass for 10-21 August. Council agreed and Mayor LeGrow signed the leave pass.

6.2 HON NICK WHALEN MEETING

Council reviewed the briefing note in preparation for Hon. Nick Whalen's visit scheduled for 8 August at 8:30 pm.

7.0 OLD BUSINESS

7.1 SATELLITE FIRE HALL

Council reviewed the amended article 7 to the MOU as presented by the Town of Pouch Cove. After a lengthy discussion it was decided that the ERC Chair would lead a small committee in a review and study of the feasibility of this project and report back to Council.

8.0 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

MOTION 107 / 2018

*Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

MOTION 108 / 2018

*Deputy Mayor Joanne Whalen moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

9.0 COMMITTEE REPORTS

STANDING COMMITTEES

- 9.1 Finance Committee – Councillor Carol King requested that the Finance Committee meet in the near future.
- 9.2 Public Works Committee – Councillor Chris Palmer informed Council that repairs to a recent leak has been carried out. Water quality and quantity have returned to satisfactory.

SPECIAL COMMITTEES

- 9.3 Planning and Development Committee – Councillor Ralph LeGrow requested that Crown Lands division be contacted to determine the status of the request for crown land for recreational purposes on the other side of Duck Pond. He requested that a request to expedite this procedure be submitted in order to be available for Come Home Year 2020.
- 9.4 Community Committee – Councillor Chris Palmer reported that the Community Committee is planning a Pig Roast and Dance 22 Sep 2018.
- 9.5 History & Heritage Committee – Chair Carol King had nothing to report.
- 9.6 Emergency Response Committee – Chair Chris Palmer had nothing to report.
- 9.7 Integrated Community Sustainability Plan Committee (ICSP) – No report submitted. Given the decision of other committee members, Mayor LeGrow requested that this committee be removed from future meetings.
- 9.8 Northeast Avalon Joint Council Committee (NEAJC) – No report submitted.
- 9.9 War Memorial Committee – Chair Carol King had nothing to report. Mayor LeGrow requested that this item be added to the next agenda in order to discuss information boards in front of the BUC and at the original site of the war memorial.
- 9.10 Public Affairs Committee – Councillor Chris Palmer suggested that in the fall a press release should be sent out regarding the Town's top 5 priorities of work and the accomplishments on them so far.

- 9.11 Social Media – Deputy Mayor Joanne Whalen had nothing to report.
- 9.12 Regionalization Steering Committee – Mayor Craig LeGrow had nothing to report.
- 9.13 Killick Coast Mayor’s Committee – Mayor Craig LeGrow had nothing to report.
- 9.14 Come Home Year Committee – No report submitted.
- 9.15 Trails Committee – Deputy Mayor Joanne Whalen had nothing further to report. Mayor LeGrow requested that the Trails Committee plan a one or two-day volunteer day in the fall to cut the trail to the WWII crash site, incorporating a “woods boil up” or similar social event.

10.0 TABLE DISCUSSION

Mayor Craig LeGrow asked Council if there were any other items they would like to address at this time. There were no other to pics raised at this time.

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **Tuesday, 28 August 2018 at 7:45 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 109 / 2018

*Councillor Ralph LeGrow moved to **ADJOURN** the meeting of **7 August 2018.***

Mayor Craig LeGrow adjourned the meeting at 10:02 pm.

Craig LeGrow
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline