

MINUTES OF GENERAL COUNCIL MEETING HELD AT 2 MEMORIAL PARK PLACE 9 JANUARY 2020



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Carol King
Councillor Ralph LeGrow
Town Clerk/Manager Craig Drover
Asst Town Clerk Donna Connors

REGRETS

Councillor Chris Palmer

GUESTS

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:45 pm**.

2.0 AGENDA

Upon review of the proposed Agenda;

MOTION 001 / 2020

*Deputy Mayor Joanne Whalen moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

3.0 PREVIOUS MINUTES

Upon review of the minutes of a General Council meeting held **10 December 2019**;

MOTION 002 / 2020

*Councillor Carol King moved to **ADOPT** the minutes of 10 December 2019 as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

4.0 BUSINESS ARISING FROM MINUTES

4.1 INTERIOR BUILDING PAINTING

Upon review of additional quotes regarding the painting of the interior of the building:

Councillor Carol King moved to **AWARD** the interior painting project to O.T. Paint & Plastering company at a bid price of \$7,500.00

Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS - NIL

5.2 CORRESPONDENCE

- 5.2.1 Municipal Assessment Agency (MAA) – Council reviewed the correspondence regarding the supplemental notice level change from \$2,500.00 to \$5,000.00 before MAA will produce a supplemental assessment.
- 5.2.2 MAA – Council reviewed this update from MAA following their board of directors meeting in St. John's, 6 December.
- 5.2.3 NL Aquaculture Industry Association (NAIA) – Council reviewed this correspondence regarding support for Aquaculture as a sustainable production industry. NAIA is looking for public comment on the Marbase Marystown project for their Cleanerfish Hatchery Project. The deadline for comments is 15 January.
- 5.2.4 Municipal Affairs and Environment (MAE) – Council reviewed this letter which accepts the revised project for the towns submitted amended Capital Investment Plan.
- 5.2.5 Royal Newfoundland Constabulary Association (RNCA) – Council reviewed this request for support from the RNCA, but declined at this time.
- 5.2.6 Eastern Regional Service Board – Council reviewed the correspondence announcing a slight increase per tonne to the 2020 facility fees.
- 5.2.7 Water Resource Management Division (WRMD)– Council reviewed this letter and map indicating the boundaries of the new Protected Water Supply area for Brook Path Well #1. After discussion, Council requested that the Town Manager contact the WRMD to get more information regarding the houses within the watershed area and the size of the proposed area.

5.2.8 Fire Services Division– Council reviewed this letter regarding the requirement for all municipalities who own and operate commercial vehicles to have annual vehicle inspections.

5.2.9 Department of Health and Community Services– Council reviewed this correspondence indicating that as of 1 May 2020, there will be new Food Safety Training requirements for those that operate food premises such as the towns community centre. Council requested that the Assistant Town Clerk gather more information on this matter.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGE

6.1.1 Water Operator Conference – The Town Manager requested authority to send the town’s Water Operator on the water operator conference in Gander 24-26 March. After a short discussion;

MOTION 004 / 2020

*Deputy Mayor Joanne Whalen moved to **AUTHORIZE** the town’s water operator to attend the Water Operator Conference in Gander 24-26 March 2020.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

6.2 REPORT FOR ASSISTANT TOWN CLERK

The Assistant Town Clerk provided Council with a written and verbal report on programming, bar operations, events, funding and Community Committee activity. In addition, the ATC announced that the Town has been successful in the 2020 CHLF funding in the amount of \$10,000.00 towards a multi-court outdoor facility. Mayor LeGrow thanked the ATC for her efforts.

6.3 FIRE AND EMERG SVCS – POUCH COVE

Council reviewed the correspondence between the Town Manager and the CAO Pouch Cove regarding Fire and Emergency fees, and the current FES MOU between the towns. The proposed amendment to item 2.2 of the MOU was reviewed and found satisfactory to Council. The Town Manager was requested to follow up, and coordinate a meeting in the near future regarding this item.

6.4 2019 FINANCIAL AUDIT

The Town Manager presented Council with the preparation list for the upcoming 2019 Financial Audit. He indicated that this would be the priority of work for him over the next several weeks.

7.0 OLD BUSINESS

7.1 GREEN ENERGY PROJECT

Council reviewed the latest information from Fundamental Inc. regarding this matter.

7.2 BROOK PATH BRIDGE UPDATE

Council reviewed the latest correspondence from NL Modular regarding this project. Council expressed their frustration regarding the delays.

7.3 CELL TOWER PROJECT

Council reviewed the latest correspondence from Bell regarding the change in the scope of the project back to the original plan of installing a tower at the rear of the building. Council reviewed the lease agreement and map of the leased area. After a short discussion it was requested that the Town Manager contact Bell to determine how much of the area would be deforested and where the enclosure fence would be installed. After which;

MOTION 005 / 2020

*Deputy Mayor Carol King moved to **APPROVE** the Bell Telecommunications Site Lease Agreement as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

Mayor LeGrow and the Town Clerk/Manager signed the lease agreement.

8.0 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

MOTION 006 / 2020

*Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Ralph LeGrow
Motion **CARRIED** unanimously*

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

MOTION 007 / 2020

*Councillor Carol King moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Ralph LeGrow
Motion **CARRIED** unanimously*

9.0 COMMITTEE REPORTS

There were no written reports received.

It was noted that there is a Community Committee meeting scheduled for 14 January. As well there is a Come Home Year Committee meeting scheduled for 16 January.

10.0 TABLE DISCUSSION

At this point, Mayor LeGrow asked if there were any other points that Council/Staff would like to address?

Mayor LeGrow addressed Council and provided information regarding the upcoming Council Social on Saturday 11 January.

Councillor Ralph LeGrow requested the status of a non-compliant residence. The Town Manager informed him that there has been no change.

Councillor Ralph LeGrow requested that the Town Manger inform the Department of Transportation and Works, that the Guide Rail on the bridge at the intersection of Pouch Cove Line and Bauline Line (recently repaired) has been damaged again by the snow plow.

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **Tuesday, 28 January 2020 at 7:30 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 008 / 2020

*Councillor Carol King moved to **ADJOURN** the meeting of **9 January 2020**.*

Mayor Craig LeGrow adjourned the meeting at 9:58 pm.

Craig LeGrow
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline