

MINUTES OF GENERAL COUNCIL MEETING HELD AT 2 MEMORIAL PARK PL – 14 OCTOBER 2021



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Carol King (via telecon)
Councillor Heidi Kolodniski
Councillor Chris Palmer
Town Clerk/Manager Craig Drover
Asst Town Clerk Donna Connors

REGRETS

GUESTS

GALLERY

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:02 pm**.

2.0 AGENDA

Upon review of the proposed Agenda:

MOTION 129 / 2021

*Councillor Carol King moved to **ADOPT** the agenda as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

3.0 ADOPT MINUTES

3.1 Upon review of the minutes of 7 October 2021

MOTION 130 / 2021

*Councillor Chris Palmer moved to **ADOPT** the minutes of 7 October 2021 as with a minor change to item 9.7.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

4.0 BUSINESS ARISING FROM MINUTES

4.1 Distress Call – 2 September 2021

Council reviewed the information presented by the Town Manager regarding the response to a distress call by two residents on 2 September 2021 to a family in a founding boat off the coast of Bauline. After some discussion, it was decided to acknowledge this event on 11 November after the Remembrance Day ceremony. The Town Manager was requested to prepare the documentation for review by Council.

4.2 Training & Conferences

Council reviewed the upcoming training and conference schedule. Deputy Mayor Whalen will attend the MNL Conference in person, the remainder will attend virtually. Councillor Carol King and the Town Manager will attend the Budget Training. Councillor Kolodniski will attend the Councillor Orientation training. At this point, Councillor Kolodniski briefed Council on the virtual conference she attended earlier this day regarding “age friendly communities”.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS

5.1.1 Development – Public Consultation 130 PCL regarding Motorcycle Museum.

After some discussion it was agreed to hold a public meeting on Thursday 18 November 2021, to address resident’s concerns regarding this proposed development.

5.2 CORRESPONDENCE

5.2.1 Municipal and Provincial Affairs – Council reviewed this Canada Community Building Fund memo which announces that as of 28 June, Fire Hall and Fire Station infrastructure are eligible for gas tax funding.

5.2.2 Municipal Assessment Agency – Council reviewed this Call for Nominations for the position of Avalon Director on the board of directors of the Municipal Assessment Agency.

5.2.3 Northeast Avalon Foodbank – Council reviewed this Update on foodbank
It also requests that Councils promote the Christmas Turkey Drive. Council agreed.

5.2.4 Municipal and Provincial Affairs – Council reviewed this letter which announces that the 2022 Municipal Budget should be adopted by 1 January instead of 1 December due to it being an election year.

5.2.5 Eastern Region Service Board – Council reviewed this correspondence which announces elections for the Board of Directors for the Eastern Regional Service Board.

5.2.6 Municipal and Provincial Affairs – Council reviewed this correspondence regarding financial assistance related to Hurricane Larry and the application process under the NL Disaster Financial Assistance Program.

- 5.2.7 Department of Transportation & Infrastructure – Council reviewed this call for applications under Municipal Infrastructure Program. The Deadline for applications is 19 November.
- 5.2.8 Department of Transportation and Infrastructure – Council reviewed this correspondence regarding the asphalt deadlines for 2021 projects regarding roads, water & sewer.
- 5.2.9 ATIPP – Council reviewed this correspondence regarding ATIPP Training opportunities
- 5.2.10 OIPC Commissioner – Council reviewed this correspondence regarding COVID Guidance on Proof of Vaccination from a privacy perspective.
- 5.2.11 The Town of Paradise – Council reviewed this proposed amendment to their town plan and to the St. John’s Urban Region, Regional Plan

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

- 6.1.1 Capital Investment Plan (CIP) – After a short discussion:

MOTION 131 / 2021

*Deputy Mayor Joanne Whalen moved to **ALLOCATE** \$40,000.00 of Gas Tax Funds to update/create a new Town Plan and Development Regulations in 2022.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

- 6.1.2 Vehicle Surplus – The Town Manager informed Council that he had touched base with the three depots regarding the provincial government surplus vehicle program. None of the listed units are feasible for town operations.

6.2 REPORT FROM THE ASSISTANT TOWN CLERK

The Assistant Town Clerk briefed Council on the latest town events and upcoming events. She also briefed council on the vaccination verification process that applies to the Town Office and to the Community Centre. As short discussion ensued.

6.3 OH&S ORDER & PLAN

Deputy Mayor Joanne Whalen addressed council and provided a draft Harassment Prevention Plan. After a short discussion, Deputy Mayor Whalen indicated that she would make the minor changes requested and circulate a new copy to council for final review and approval.

6.4 BONFIRE NIGHT

Council reviewed and approved the planning document for Bonfire Night, 5 November 2021.

6.5 REMBRANCE DAY

Council reviewed and approved the planning document for the Remembrance Day ceremony, 11 November 2021.

6.6 PRIORITIES DISCUSSION

Council had a short discussion regarding priorities of work over the next four years. It was decided to convene a special meeting of Council to have a more detailed discussion. A meeting was scheduled for 26 October at 7:30 pm.

6.7 DUCK POND PUBLIC MEETING

A discussion arose regarding the issues surrounding Duck Pond and the postponed public meeting. It was agreed to refer this item to the Planning and Development Committee and to defer the public meeting until the new year.

6.8 2022 BUDGET

Councillor Carol King called a meeting of the Finance Committee for 21 October at 7:00 pm to start the 2022 Budget process. She requested that all sub-committees submit a request for funding if applicable.

6.9 2022 PRE-BUDGET PUBLIC MEETING

It was agreed to set a date for the 2022 pre-budget public meeting after the Finance Committee had an opportunity to meet and discuss.

7 OLD BUSINESS

7.1 GREEN ENERGY UPDATE

Council reviewed the latest correspondence from Fundamental Inc. regarding the EV application through FCM. After a short discussion:

MOTION 132 / 2021

*Councillor Chris Palmer moved to **PROCEED** with the Electronic Vehicle application through the Federation of Canadian Municipalities, as presented by the town's consultant Fundamental inc.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

7.2 RECREATION MULTIPURPOSE PARK UPGRADE

The Town Manager informed Council that the project is on schedule.

7.3 ASSET MANAGEMENT

Council reviewed an e-mail from the CAO Pouch Cove regarding the opportunity to employ a MUN Engineering student to assist with the Asset Management Project. After a short discussion:

MOTION 133 / 2021

*Deputy Mayor Joanne Whalen moved to **EMPLOY** a MUN Engineering Student on a 10-week work term to assist in the Asset Management project.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

7.4 REGIONAL WAYFINDING PROJECT

Council reviewed the email from the Town of CBS updating all participating towns on the project's status.

8 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

MOTION 134 / 2021

*Councillor Chris Palmer moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Heidi Kolodniski
Motion **CARRIED** unanimously*

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

MOTION 135 / 2021

*Deputy Mayor Joanne Whalen moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Heidi Kolodniski
Motion **CARRIED** unanimously*

8.3 BUDGET

MOTION 136 / 2021

*Councillor Carol King moved to **ACCEPT** the 2021 budget report as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

9.0 COMMITTEE REPORTS

9.1 Planning and Development Committee – Chair, Mayor Craig LeGrow. Nothing to report

9.2 Policy & Governance – Chair, Deputy Mayor Joanne Whalen. Nothing to report.

9.3 Finance Committee – Chair, Councillor Carol King indicated that there is a Fin Committee meeting scheduled for 21 October at 7:00 pm.

9.4 Public Works Committee – Chair, Councillor Chris. Nothing to report

sub-committees of the Public Works Committee:

9.4.1 Water Advisory Committee;

9.4.2 Waste Reduction Committee;

9.4.3 Sustainable Energy & Environment Committee; and

9.4.4 Community Garden Committee.

9.5 History & Heritage Committee – Chair, Councillor Heidi Kolodniski. Nothing to report.

9.6 Emergency Response Committee – Chair, Councillor Chris Palmer. Nothing to report.

- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – Representative Deputy Mayor Joanne Whalen. Nothing to report.
- 9.8 Community Committee – Chair, Councillor Carol King indicated that there should be a discussion regarding the Community Centre and how to operate it efficiently. After a short discussion, it was agreed to add this item to the agenda of the scheduled special meeting of Council, 26 October.
- 9.9 Trails & Recreation Committee – Chair, Deputy Mayor Joanne Whalen. Nothing to report.

10.0 TABLE DISCUSSION

At this point, Mayor LeGrow asked if there were any other points that Council/Staff would like to address?

Councillor Chris Palmer indicated that there was solid waste outside of 3 Westerpoint Lane, much of it seems to be wooden items. The Town Manager indicated that he would check on it.

Deputy Mayor Joanne Whalen addressed Council and indicated that she would like to see a Killick Coast Council social in the near future. All agreed.

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **TUESDAY, 2 November 2021 at 7:00 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 137 / 2021

*Councillor Chris Palmer moved to **ADJOURN** the meeting of **14 October 2021.***

Mayor Craig LeGrow adjourned the meeting at 11:00 pm.

Craig LeGrow
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline