



## COMMUNITY CENTER RENTAL AGREEMENT

(Basic/Children's Party)

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Use: \_\_\_\_\_ Time of Use: \_\_\_\_\_

\$35 per hour/+cleaning fee

Space Renting:  Main Hall  Kitchen

Clean-up:  \$100 Covid fee for disinfecting (mandatory)

Total Fee: \_\_\_\_\_

Cash Received  Cheque Received (#) \_\_\_\_\_

EMT  ([treasurercc@townofbauline.ca](mailto:treasurercc@townofbauline.ca)) password: rental

### Conditions for Rental:

1. A \$100 deposit is due on day of booking to secure the date and hold the booking.
2. A damage deposit fee of \$50 is due prior to the rental of the facility.
3. The renter can have the use of coffee pots, refrigerator, stove, oven, microwave, dishes, pots, pans, utensils and all kitchen amenities. Provided it is cleaned and put back at the end of the party rental.
4. BBQ can be made available upon request for a fee.
5. The renter agrees to remove all personal items used during the rental. The cleaners and cleaning fee will cover all areas including bathroom, kitchen and main hall. Floors will be swept and mopped. Beverage containers will be emptied and placed in the recycling bins and well as garbage placed in outside bins, and the end of the allotted time. Cleaners will disinfect all touch surface and sanitizes all areas.
6. Decorations and banners will not be fastened to the walls, floors or ceiling.
7. If the renter hires a third party, they are responsible if they do not abide by the conditions stated.
8. The centre is not responsible for storage, loss or damage to personal items.
9. This is a smoke free facility. Any smoking must be at designated areas outside the grounds, there is NO smoking in the decks.



**I have read “Community Center Rental Agreement “, and agree to abide by them, and acknowledge that I will be using the facility for the purpose stated above.**

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Deposit:** \_\_\_\_\_ **Date Rec'd** \_\_\_\_\_ **Receipt #** \_\_\_\_\_

**Signature:** \_\_\_\_\_