

**MINUTES OF GENERAL COUNCIL HELD AT
2 MEMORIAL PARK PLACE – 1 MARCH 2022**



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Heidi Kolodniski
Councillor Chris Palmer
Town Clerk/Manager Craig Drover
Asst Town Clerk Donna Connors

REGRETS

Councillor Carol King

GUESTS

MHA Joedy Wall
EA Ms. Barbara Hudson

GALLERY

At 7:00 pm, Mayor LeGrow welcomed MHA Joedy Wall and his EA to the Town of Bauline. MHA Wall thanked Council for the opportunity to meet the new Council. A general discussion ensued. After which, Mayor LeGrow thanked the MHA for meeting with Council. MHA Wall and his EA departed.

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **8:00 pm**.

2.0 AGENDA

Upon review of the proposed Agenda:

MOTION 022 / 2022

*Deputy Mayor Joanne Whalen moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

3.0 ADOPT MINUTES

Upon review of the minutes of 8 February 2022:

MOTION 023 / 2022

*Councillor Chris Palmer moved to **ADOPT** the minutes of 8 February 2022 as presented.*

*Seconded by Councillor Heidi Kolodniski
Motion **CARRIED** unanimously*

4.0 BUSINESS ARISING FROM MINUTES

4.1 Myles Russell proposal – Meeting update -Upon review and discussion of the latest correspondence, it was requested that the Town Manager coordinate a meeting with Mr. Myles on 8 March 2022 at 7:00 pm.

- 4.2 Torbay Brew Company – 22 February 2022 Meeting - The P&D committee briefed Council on the meeting with the Torbay Brew Company which took place on 22 February 2022. Most of council was in support of the proposal. A short discussion ensued.
- 4.3 MO Entertainment – Crown Land update - The Town Manager informed Council that he had a discussion with MO Entertainment. The project is moving forward. A meeting is anticipated in the near future.
- 4.4 Corrosion Control Ltd – Crown Land update - Council reviewed the letter declining the crown land application for this proposed development. The Town Manager has discussed the situation with Corrosion Control Ltd, who indicated they are still interested in developing in Bauline. The Town Manager was requested to coordinate a mitigation plan for review by Council and Corrosion Control Ltd.
- 4.5 Public Engagement at Council Meetings - Deputy Mayor Joanne Whalen addressed Council regarding this subject. A discussion ensued. After which Deputy Mayor Whalen indicated that she would draft a policy for council's review.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS - NIL

5.2 CORRESPONDENCE

- 5.2.1 Municipal and Provincial Affairs (MAPA) – Council reviewed this correspondence which announces a grant of \$2000.00 for Bauline Come Home Year celebrations.
- 5.2.2 Department of Transportation and Infrastructure (DTI) – Council reviewed this letter which announces updates to the Municipal Support Information System (MSIS).
- 5.2.3 DTI – Council reviewed this correspondence which informs everyone regarding the legislative requirements for a notice of award of contract.
- 5.2.4 East Coast Trail Association (ECTA) – Council reviewed this request from the ECTA requesting approval to install new trail head signs. After a brief discussion, council agreed.
- 5.2.5 City Nature Challenge – Council reviewed this request to participate and promote the City Nature Challenge which will take place 29 April – 2 May 2022. After a short discussion, Council agreed with the request.

- 5.2.6 Municipalities NL (MNL) – Council reviewed this correspondence regarding “Working with Post-Secondary students”. After a short discussion, Council agreed that if there are any suitable projects upcoming, to take advantage of this program.
- 5.2.7 Lymphedema Association of NL (LANL) – Council reviewed this request to proclaim 6 March 2022 as World Lymphedema Awareness Day. After a short discussion, Council agreed and Mayor LeGrow read and signed the proclamation.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

- 6.1.1 Leave Request – The Town Manager requested leave from 15-25 April. After a short discussion, council agreed and Mayor LeGrow signed the leave pass.
- 6.1.2 Manganese Filtration – The Town Manager informed Council that the project is complete and the filtration units are installed.
- 6.1.3 Tax Update – The Town Manager informed Council that tax invoices have been dispatched to all residents, and tax revenue is being received.
- 6.1.4 T4's – The Town Manager informed Council that all T4s, T4As and T4 Summary have been completed and dispatched.
- 6.1.5 HST Rebate – The Town Manager informed Council that the HST Rebate for the final half of 2021 have been completed and submitted.
- 6.1.6 ATIPP – The Town Manager informed Council that the latest ATIPP request is due 11 March 2022, but he is expected to be completed and dispatched 3 March.

6.2 REPORT FROM THE ASSISTANT TOWN CLERK

The Assistant Town Clerk addressed Council and briefed them on the following upcoming projects/events:

- Provincial Daycare Project;
- Come Home Year;
- Food security progress (food hampers etc.);
- Tea Time;
- Summer Students;
- Easter Camp; and
- Afterschool programs.

6.3 HARASSMENT PREVENTION PLAN (HPP) UPDATE

Council reviewed the latest emails from the provincial Occupational Health and Safety division regarding the HPP. The Town Manager informed Council that he is amending parts of the document as requested by the OH&S division.

7 OLD BUSINESS

7.1 GREEN ENERGY UPDATE

The Town Manager informed Council that a tentative meeting with Fundamental Inc. is scheduled for Thursday 10 March at 7:00 pm.

7.2 RECREATION MULTIPURPOSE PARK UPGRADE

The Town Manager informed Council that this project is progressing as planned.

7.3 ASSET MANAGEMENT

The Town Manager informed Council that he had been in discussions with the Federation of Canadian Municipalities (FCM), the Engineering Contractor and the Town of Pouch Cove CAO. The FCM agreement has been signed and the Asset Management project is underway.

7.4 REGIONAL WAYFINDING PROJECT

Councillor Kolodniski addressed Council and briefed them on the latest discussion/correspondence with the contractor.

8 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

MOTION 024 / 2022

*Deputy Mayor Joanne Whalen moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Heidi Kolodniski
Motion **CARRIED** unanimously*

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

MOTION 025 / 2022

*Councillor Heidi Kolodniski moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

9.0 COMMITTEE REPORTS

9.1 History & Heritage Committee – Councillor Heidi Kolodniski informed Council that the committee is planning to research the agricultural history of Bauline.

9.6 Emergency Response Committee – Councillor Chris Palmer informed Council that he is coordinating a meeting of the committee in the near future.

10.0 TABLE DISCUSSION

At this point, Mayor LeGrow asked if there were any other points that Council/Staff would like to address?

There were no other topics discussed at this time.

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **Tuesday, 2 March 2022 at 7:00 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 026 / 2022

*Councillor Chris Palmer moved to **ADJOURN** the meeting of 1 March 2022.*

Mayor Craig LeGrow adjourned the meeting at 11:11 pm.

Craig LeGrow
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline