

**MINUTES OF GENERAL COUNCIL HELD AT
2 MEMORIAL PARK PLACE – 8 FEBRUARY 2022**



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Carol King
Councillor Heidi Kolodniski
Councillor Chris Palmer
Town Clerk/Manager Craig Drover

REGRETS

Asst Town Clerk Donna Connors

GUESTS

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:07 pm**.

2.0 AGENDA

Upon review of the proposed Agenda:

MOTION 012 / 2022

*Councillor Carol King moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

3.0 ADOPT MINUTES

Upon review of the minutes of 20 January 2022:

MOTION 013 / 2022

*Councillor Heidi Kolodniski moved to **ADOPT** the minutes of 20 January 2022 as presented.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

4.0 BUSINESS ARISING FROM MINUTES

4.1 Myles Russell proposal – deferred discussion

Upon discussion, and review of the emails from Mr. Myles Russell regarding Agricultural Living Zones, Council decided to refer this topic to the Planning and Development Committee to review and meet with Mr. Russell.

4.2 Diane Hollett Zoom meeting – Fish Fertilizer proposal in neighboring town

A ZOOM meeting was held 2 February between Council, Diane Hollett and the proponents of the Fish Fertilizer proposal. It was an informative meeting. No significant issues were gleaned from the meeting. Council will monitor the progress and activities.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS

5.1.1 Development – Accessory Building at 902 Bauline Line.

Upon review and discussion of the development application:

MOTION 014 / 2022

Councillor Carol King moved to **APPROVE IN PRINCIPLE** the development of an Accessory Building 36' x 28' at 900-904 Bauline Line under the following Conditions:

1. The development shall conform to the requirements of the Residential Infill (RI) Land Use Zone of the Town of Bauline Municipal Plan and Development Regulations 2007 – 2017 (Regulations available upon request);
2. In accordance with paragraph 38 of the Municipal Development Regulations,
 - “an accessory building shall be clearly incidental and complementary to the use of the main buildings in character, use and size”
 - Therefor there is a requirement to ensure that the accessory building have the same or complimentary finishes on the outside as the primary residence.
3. That no portion of the accessory building be utilized for commercial enterprise such as automotive repairs;
4. The responsibility of this construction for compliance with the National Building Code rests with the home owner and/or the contractor;
5. All municipal criteria and legislation is to be met and verified by the Town of Bauline’s official;
6. The cost of the Building Permit will be \$100.00 plus \$1.00 per square meter of gross floor area;
7. A complete development application must be submitted to council for review and a building permit is to be obtained

from the Town of Bauline prior to any work or construction commencing; and

8. In accordance with item 5.10 of the Town Council Meeting held 1 May 2013, the responsibility of this construction for compliance with the National Building Code rests with the home owner and/or developer/contractor.

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

5.1.2 Crown Land – Bauline Line Extension – Corrosion Control Ltd

Upon review and discussion of the referral application for Crown Land:

MOTION 015 / 2022

Councillor Chris Palmer moved to **SUPPORT** the Crown Land application on Bauline Line Extension as detailed by Corrosion Control Ltd.

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

5.1.3 Proposal – Torbay Brew Company

Council reviewed the email and letter received from the Torbay Brew Company. After a short discussion the Town Manager was requested to coordinate a meeting between the Planning and Development Committee and the Torbay Brew Company.

5.2 CORRESPONDENCE

5.2.1 Municipalities NL (MNL) – Council reviewed this MNL correspondence regarding Regional Governance.

5.2.2 Professional Municipal Administrators (PMA) – Council reviewed this PMA correspondence regarding Regionalization.

5.2.3 East Coast Trail Association (ETA) – Council reviewed this East Coast Trail Annual Report.

5.2.4 Municipal Assessment Agency (MAA) – Council reviewed this MAA board election results.

5.2.5 Heritage NL – Council reviewed this correspondence regarding National Heritage Week of 21-27 February. After a short discussion:

MOTION 016 / 2022

Councillor Carol King moved to **PROCLAIM** the 21-27 February as National Heritage Week in Bauline.

Seconded by Councillor Heidi Kolodniski
*Motion **CARRIED** unanimously*

Mayor LeGrow signed the Proclamation.

- 5.2.6 Department of Transportation and Innovation (DTI) – Council reviewed this correspondence announcing the adaption of NFPA 2020 and Electrical Design Considerations.
- 5.2.7 Chamber of Commerce PCSP – Council reviewed the correspondence regarding the Agriculture Strategic Plan from the Chamber of Commerce Portugal Cove-St. Philips. Both Councillor Palmer and Kolodniski attended a virtual meeting regarding this subject, and briefed council on its content.
- 5.2.8 Holy Trinity High School Council – Council reviewed this request regarding Teacher Appreciation week 13-19 February 2022. After a short discussion:

MOTION 017 / 2022

Deputy Mayor Joanne Whalen moved to **DONATE** a \$50.00 food gift card to Holy Trinity High for the Teacher Appreciation Week of 13-19 February, as requested.

Seconded by Councillor Chris Palmer
*Motion **CARRIED** unanimously*

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

- 6.1.1 Budget Items - The Town Manager recommended some cost saving budgetary items to incorporate into the 2022 fiscal year. After a short discussion, Council agreed.
- 6.1.2 Leave – The Town Manager requested leave for the afternoon of 11 February. Council agreed.
- 6.1.3 Manganese Filtration – The Town Manager informed Council that the Manganese Filtration project had started and should be completed in the near future.

6.2 REPORT FROM THE ASSISTANT TOWN CLERK

There were no items presented or discussed.

6.3 REMUNERATION

Upon discussion and review of the Councillor Remuneration and Reimbursement Regulations:

MOTION 018 / 2022

Councillor Carol King moved to **SET** the 2022 Remuneration at \$10,000.00 divided equally by Council members on a quarterly basis in accordance with the Municipal Councillor Remuneration and Reimbursement regulation 2001 paragraph 4(c).

*Seconded by Councillor Heidi Kolodniski
Motion **CARRIED** unanimously*

6.4 REGIONALIZATION REPORT

Council reviewed and discussed the recent provincial government Regionalization Report.

7 OLD BUSINESS

7.1 GREEN ENERGY UPDATE

Council reviewed and discussed the latest information from Fundamental Inc. Afterwards, the Town Manager was requested to coordinate a meeting with them to receive an update.

7.2 RECREATION MULTIPURPOSE PARK UPGRADE

The Town Manager informed Council that is in the process of completing the final report and submitting it to the provincial government.

7.3 ASSET MANAGEMENT

The Town Manager informed Council that the dates of the Asset Management project with the Town of Pouch Cove and the Federation of Canadian Municipalities has been extended until 31 December 2022.

7.4 REGIONAL WAYFINDING PROJECT

Councillor Heidi Kolodkinsi briefed Council on items regarding the Regional Wayfinding Project.

8 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

MOTION 019 / 2022

*Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

MOTION 020 / 2022

*Councillor Carol King moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

9.0 COMMITTEE REPORTS

9.1 Policy & Governance Committee – Deputy Mayor Joanne Whalen addressed Council and informed them that she is currently working on several policies. She requested that the Town Manager reach out to neighboring communities to determine what their current policies are on one of the subjects.

9.2 Emergency Response Committee – Councillor Chris Palmer addressed Council and indicated that he will be calling a meeting of the ERC committee in the near future. As well he requested that a First Aid Training course be set up for those that require it.

10.0 TABLE DISCUSSION

At this point, Mayor LeGrow asked if there were any other points that Council/Staff would like to address?

A short discussion arose regarding an invitation to participate in the CBC radio show *Crosstalk* on the topic of the Town's Green Energy initiative. Councillor Chris Palmer was requested to partake. Councillor Palmer agreed.

Councillor Heidi Kolodniski discussed/requested some history and heritage information regarding the old cannons, the World War II gun emplacements and the original War Memorial site. As short discussion arose.

Mayor Craig LeGrow discussed Come Home Year activities and requested that the Community Committee commence planning.

Deputy Mayor Joanne Whalen requested that the Council Social be planned, now that the restrictions are being lifted. Council agreed that March 5th would be the target date. A few options were discussed, and the Town Manager was requested to coordinate.

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **Tuesday, 1 March 2022 at 7:00 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 021 / 2022

*Deputy Mayor Joanne Whalen moved to **ADJOURN** the meeting of 8 February 2022.*

Mayor Craig LeGrow adjourned the meeting at 9:55 pm.

Craig LeGrow
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline